



**MANAGEMENT COMMITTEE MEETING  
MINUTES**

April 16, 2026

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto  
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

**I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS**

John Bourgeois (Chair, Valley Water) called the meeting to order at 9:35 a.m. Management Committee (MC) members introduced themselves.

**II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS**

There were no changes to the agenda. Emma Hinojosa (Sunnyvale) provided an update on the Baykeeper lawsuit against the Cities of Sunnyvale and Mountain View regarding bacteria pollution in Stevens Creek and Calabazas Creek.

**III. APPROVAL OF MINUTES**

**Motion:** Colleen Trostle (Santa Clara) moved to approve the minutes of the April 16, 2026 MC meeting. **Second:** Pam Boyle Rodriguez (Palo Alto). **Vote.** Motion passed unanimously.

**IV. REVIEW OF ACTION ITEMS FROM LAST MEETING**

Action Items from the March 19, 2026 MC meeting:

- Action item 1-26-1 (Invite Melissa Foley (SFEI) to the MC to present information on the Healthy Watersheds and Thriving Cities project.) is in progress. Program staff will contact Melissa to present information at a future MC meeting.
- Action item 1-26-2 (Update the calendar invite for the MC meeting to increase the meeting time to two hours.) is complete. An updated calendar invite was sent on March 19, 2026.

Action Items from previous MC meetings and the November and December 2025 Budget AHTG meetings:

- Action item 2-26-2 (Research how agencies are addressing sanitary waste discharges from RVs and bring a recommendation to the MC regarding implementing a pilot mobile pump-out services program.) is in progress. Program staff are compiling information from SCVURPPP agencies and other out-of-state agencies and will provide recommendations as to how staff can help Co-permittees with this program.
- Action item 1-26-2 (Distribute the FY 2025-26 version of the Cost Reporting Framework (updated with SCVURPPP budgets) is complete. The FY 2025-26 version was sent to the MC on April 15, 2026. The MC requested that Program staff schedule a meeting of the SCVURPPP Cost Reporting Work Group in June.
- Action item 12-25-1 (Share information from CASQA on its dues analysis and budget development.) is in progress. Karen Cowen (Executive Director, CASQA) will be invited to make a presentation at a future MC meeting.
- Action item 12-25-2 (Contact SFEI staff to set up a date for a presentation on the RMP to the MC and the Monitoring AHTG.) is in progress. The presentation will be scheduled in spring/summer 2026.

- Action item 12-25-3 (Provide additional detail on the anticipated scope of the ROWD submittal once this submittal is discussed with Water Board staff.) will be completed after discussion with Water Board staff.
- Action item 12-25-4 (Set up a special MC (and/or C3PO AHTG) meeting to discuss priorities for FY 2025-26 GSI Work Plan tasks.) will be completed as part of the May C3PO AHTG meeting.
- Action item 12-25-5 (Arrange for San José staff to present information on the Sharks outreach campaign at a MC and/or WEO AHTG meeting.) is in progress. San José staff will presentation the information at the May MC meeting.
- Action item 2-25-6 (Discuss the implementation of BMPs for discharges associated with unsheltered homeless populations with other countywide program managers at a future BAMSC Steering Committee meeting) will be brought up at a future Steering Committee meeting.

*Action: Program staff will schedule a meeting of the Cost Reporting Work Group in June.*

## **V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA**

Bryn Evans (Craftwater) informed the MC that the CASQA Funding Subcommittee has formed a Work Group to conduct a stormwater funding needs assessment.

## **VI. WATER BOARD STAFF COMMENTS**

Water Board (WB) staff did not attend the meeting. Chris Sommers (Program staff) provided the following updates:

- Ashraf Ali (WB) is the new contact at the WB for SCVURPPP. Keith Lichten (WB) was promoted to Assistant Executive Officer. Maggie Monahan (WB) was promoted to Keith's former position as Watershed Division Chief. The MC recommended inviting Ashraf Ali, the Water Board staff member assigned to SCVURPPP, to a future MC meeting.
- WB staff sent a letter accepting the FY 25-26 Annual Report format with minor changes to the C.10 form. Annual Reporting forms for all other provisions will be updated with SCVURPPP-specific guidance.
- WB staff submitted comments to individual Co-permittees on their FY 24-25 Annual Reports. They also submitted general comments on Provisions C.10, C.13, and C.17 of the FY 24-25 Annual Reports to all Countywide Program Managers. BAMSC will discuss the C.17 comments with WB staff at its next meeting. Co-permittees should not resubmit the C.17 effectiveness evaluation tables until WB staff provides additional guidance on what is required.

*Action: Program staff will invite Ashraf Ali (WB) to a future MC meeting.*

*Action: Program staff will compile the comments received on individual Co-permittee Annual Reports for MC information.*

## **VII. PROGRAM BUSINESS**

### **A. PROGRAM MANAGEMENT**

No items.

## B. PROGRAM BUDGET AND WORK PLAN

### 1. Draft FY 2025-26 (Half-Year) Self Audit Report (SAR)

Chris reported that the Program Memorandum of Agreement and By-Laws require the completion of mid-year and end-of-year Program Manager Self-Audit Reports. The mid-year FY 2025-26 Self-Audit Report, covering the period of July 1, 2025 to December 31, 2025, was sent to the MC for review on April 3, 2026. He requested the MC to consider accepting the mid-year Self-Audit Report.

**Motion:** Rajani Nair (San José) moved to accept the FY 2025-26 Mid-year Program Manager Self-Audit Report. **Second:** Pam Boyle Rodriguez (Palo Alto). **Vote:** Motion passed unanimously.

### 2. Action Item: Program Manager's Notice to Proceed (NTP) for FY 2026-27

Chris informed the MC that the Program's Fiscal Agent, the City of Sunnyvale, requires approval of a Notice-to-Proceed from the MC in order to modify the Program Manager's Agreement for FY 2026-27. After the NTP is approved, Carrie Sandahl (Mountain View) will sign the approval letter on behalf of the MC.

**Motion:** Pam Boyle Rodriguez (Palo Alto) moved to approve the Notice-to-Proceed for the Program Manager Agreement for FY 2026-27, effective July 1, 2026. **Second:** Sheila Tucker (WVSWA). **Vote:** Motion passed unanimously.

## C. PROGRAM MANAGER'S REPORT

### 1. BAMS Collaborative Update

Chris provided the following updates on the MRP 4.0 Work Group meetings:

- Work Groups for the high priority provisions have started meeting. Meetings for moderate priority Work Groups have not been scheduled yet.
- All Work Group meeting invitations will be forwarded to the MC. Any Co-permittee staff can attend the meetings; however, comments should be provided only through the designated Work Group representatives.
- The Work Group meeting dates will be added to the MC calendar and MRP 4 updates will be incorporated into the MC agenda. MC members suggested providing updates toward the end of each MC meeting. If needed, this item could be discussed in closed sessions at future meetings.

Jill Bicknell (Program staff) informed the MC that MRP 4.0 C.3 Work Group met on Tuesday, April 14, 2026. WB staff are preparing the meeting summary.

### 2. CASQA Update

The next CASQA seminar will be held on Thursday, April 23, 2026, from 10am – 3pm (virtual). The topic is "Rain Ready California: Protecting and Collecting Water for Our Future". Sheila Tucker (WVSWA) asked about local and Bay Area wide implementation of CASQA's Rain Ready Campaign. Vishakha Atre (Program staff) said that an update was provided at the last WEO AHTG meeting and SCVURPPP has started sharing Rain Ready posts on Watershed Watch social media. Chris said that he will discuss Bay Area wide implementation at a future BAMSC Steering Committee meeting.

*Action: Program staff will discuss Bay Area wide implementation of the Rain Ready campaign at a future BAMSC Steering Committee meeting.*

### **3. Grants Update**

Rajani Nair (San José) and Brian T. Jones (Mountain View) reported that their cities have submitted project proposals for EPA's San Francisco Bay Regional Water Quality Improvement Fund grant.

### **4. Legislative Update**

Not discussed.

## **VIII. MRP IMPLEMENTATION**

### **A. NEW DEVELOPMENT AND REDEVELOPMENT**

Vishakha reported that the C.3 workshops held on April 1, 2026 (virtual) and April 8, 2026 (in-person) were very well attended. Jill reported that a poll has been sent out to schedule the next meeting of the SCVURPPP Long Term GSI Work Group.

### **B. TRASH CONTROLS AND UNSHELTERED HOMELESS**

Chris reported that WB staff are planning to send letters to Permittees that achieved the 100% benchmark after the MRP-required date.

### **C. MONITORING / POLLUTANTS OF CONCERN**

Chris provided the following updates.

- The Integrated Monitoring Report (IMR) and the Final Updated RAA Plan were submitted to the Water Board on March 31, 2026.
- Kevin Hunui (Program staff) sent an email reminding Co-permittees to upload the completed PCBs Screening Assessment Forms and supporting materials to the SCVURPPP website.
- A POC AHTG meeting, specifically related to building demolition, is being planned.

### **D. OUTREACH ACTIVITIES**

The Watershed Watch booth was at two outreach events in April. A "Cleanup and Connect" event is being planned on May 16, 2026 as part of National River Cleanup Day. Program staff received 49 submissions for the Watershed Watch Poster Challenge. Winners will be announced on April 22, 2026.

### **E. OTHER PERMIT-RELATED ACTIVITIES**

The following updates were provided:

- Chris informed the MC that Program staff are working to make the SCVURPPP website and the Watershed Watch website ADA compliant.
- The Municipal Maintenance Workshop will be held on June 2, 2026.

The MC discussed access for the AHTG SharePoint pages and recommended providing access to all Co-permittee staff, upon request.

**IX. OTHER BUSINESS**

Not discussed.

**X. ADJOURN**

The MC meeting adjourned at 11:30 am.