

**MANAGEMENT COMMITTEE  
AGENDA PACKET**



**Santa Clara Valley  
*Urban Runoff*  
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto  
San José • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

**January 15, 2026 Meeting**

**MATERIALS FOR INFORMATION**

- I. **January 15, 2026 Agenda**
- II. **November 20, 2025 Meeting Minutes**
- III. **November - December 2025 Action Items**



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**AGENDA**

**MANAGEMENT COMMITTEE MEETING**

**January 15, 2025, 9:30 am – 11:00 am**

Zoom Meeting<sup>1</sup>

- 9:30**    **I.    Management Committee Meeting Call to Order/Introductions**
- II.    Additions or Revisions to Agenda; Announcements**
- III.    Approval of Minutes (November 20, 2025 meeting)**
- IV.    Review of Action Items from Last Meeting**
- 9:40**    **V.    Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- 9:45**    **VI.    Regional Water Board Staff Comments**
- VII.    Program Business**
- A. Program Management**
- No items.
- 9:50**    **B. Program Budget**
1. **Action Item:** Final FY 2026-27 Program Budget – *request for approval.*
2. **Action Item:** SCVURPPP FY 2024-25 Budget Evaluation and Use of Unspent Funds --  
*request for approval.*
- 10:10**    **C. Program Manager’s Report**
1. BAMS Collaborative Update – *information.*
2. CASQA Update – *information.*
3. Grants Update – *information.*

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<sup>1</sup> \*This Management Committee meeting is being conducted in-person and via Zoom. Please contact Program staff via email at [jcbicknell@eoainc.com](mailto:jcbicknell@eoainc.com) if you would like to attend the meeting via Zoom.

## VIII. MRP Implementation

### 10:30 A. New Development and Redevelopment

1. Priority Items Identified by Program Staff
  - a. Green Stormwater Infrastructure Work Plan Tasks - *status report*
  - b. Regional Projects – *status report*

### 10:35 B. Trash Controls & Unsheltered Homeless

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

### 10:40 C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff
  - a. Monitoring Planning and Implementation Tasks – *status report*
  - b. Regional Projects – *status report*
2. Management Committee Requested Items

### 10:45 D. Outreach Activities

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

### 10:50 E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff
  - a. Cost Reporting – *status report*
2. Management Committee Requested Items
  - a. Program Information Management Systems – *status report*

### 10:55 X. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
2. Miscellaneous – *information from MC members.*
3. AHTG Status Table – *updates requested.*
4. Planned Agenda Items for Future MC Meetings – *update.*

### 11:00 XI. Adjourn



**MANAGEMENT COMMITTEE MEETING  
MINUTES**

November 20, 2025

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto  
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

**I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS**

John Bourgeois (Valley Water) called the meeting to order at 9:10 a.m. Management Committee (MC) members introduced themselves.

**II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS**

There were no changes to the agenda. Chris Sommers (Program staff) informed the MC that Dave Staub (City of Santa Clara) is retiring and presented him with a Certificate of Appreciation on behalf of the MC.

**III. APPROVAL OF MINUTES**

**Motion:** Ursula Syrova (Cupertino) moved to approve the minutes of the October 16, 2025 MC meeting. **Second:** Colleen Trostle (Santa Clara). **Vote.** Motion passed unanimously.

**IV. REVIEW OF ACTION ITEMS FROM LAST MEETING**

Action Items from the October 16, 2025 MC meeting:

- Action item 10-25-1 (Schedule a meeting of the Unsheltered Populations AHTG to discuss unsheltered count data available from County OSH) will be completed in early 2026.

Action Items from previous MC meetings:

- Action item 9-25-1 (Compile and summarize the total costs reported by SCVURPPP Co-permittees for implementation of the MRP during FY 2024-25) and Action item 7-25-1 (Schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process.) are complete. A summary table was prepared and discussed at the Cost Reporting Work Group meeting held on October 28, 2025.
- Action Item 7-24-3 (Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study) is in progress. Ken's availability changed and Chris will send out a new meeting poll to the MC to select a date and time.

Action Items from the December 2, 2024 Budget AHTG Meeting:

- Action item 12-24-5 (Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC.) is in progress. Program staff distributed the guidance developed by WB staff to the MC, along with Program staff comments on the guidance. Comments from the MC and other BAMSC members have been compiled, and the comment letter will be submitted to Water Board staff.

**V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA**

None.

## VI. WATER BOARD STAFF COMMENTS

Water Board (WB) staff did not attend the meeting and no comments were submitted.

## VII. PROGRAM BUSINESS

### A. PROGRAM MANAGEMENT

No items.

### B. PROGRAM BUDGET

#### 1. FY 2026-27 Program Budget Development

Chris provided the following updates:

- The Budget Ad Hoc Task Group (BATG) is meeting today to discuss the Draft FY 2026-27 Program Budget. If needed, a second meeting will be scheduled in December. The Draft Budget will be revised based on BATG comments and the Final Draft Budget will be distributed to the MC for review and approval at the January 15, 2026 meeting.
- All FY 2025-26 tasks are on schedule to be completed within budget.
- Program staff have posted a table showing all MRP 3.0 deliverables on the MC SharePoint page.

#### 2. FY 2024-25 Annual Budget Compilation (ABC) Report

Chris reported that the FY 2024-25 ABC Report was sent to the MC on November 17, 2025. The report contains a compilation of items related to the Program budget items dealt with by the MC and the BATG during FY 2024-25, per Section 200.4 of the SCVURPPP Bylaws. Minor comments were received from WVSWA and these are being addressed.

**Motion:** Sheila Tucker (WVSWA) moved to accept the FY 2024-25 Annual Budget Review Compilation Report with edits. **Second:** Colleen Trostle (Santa Clara). **Vote:** Motion passed with one abstention from San José.

## C. PROGRAM MANAGER'S REPORT

### 1. BAMS Collaborative Update

Chris provided the following updates:

- The next BAMSC Steering Committee meeting will be held on December 5, 2025, in-person at EOA's Oakland office.
- The 2<sup>nd</sup> Annual Regional Stormwater Forum will be held on January 29, 2026, at the Water Board offices in Oakland. It will be an in-person meeting, and the focus will be stormwater program funding. The agenda will go out in December.
- A Regional Work Group has started preparing the draft FY 2025-26 Annual Report forms. Section 10 is being completely rewritten in collaboration with the BAMSC Trash Subcommittee.
- The MRP 4 kick-off meeting was held on October 30, 2025. It is likely that a number of work groups will be set up to discuss MRP 4 priority provisions.

## 2. CASQA Update

Chris and Jill Bicknell (Program staff) provided the following updates:

- CASQA is organizing its Annual State of Stormwater seminar to be held on January 22, 2026, including discussion of Statewide policies and permit implementation.
- CASQA is increasing the OWOW participation fee for FY 2026-27. CASQA is working with a consultant to evaluate the OWOW program and develop strategies for future years.

## 3. Grants Update

Vishakha Atre (Program staff) reported that information on upcoming grants is now posted on the MC SharePoint homepage. Chris mentioned that the USEPA is still planning to fund the SF Bay grant program at a level of \$30-40 million this year. More information will be shared with the MC as it becomes available.

## 4. Legislative Update

No updates.

# VIII. MRP IMPLEMENTATION

## A. NEW DEVELOPMENT AND REDEVELOPMENT

Jill provided the following updates:

- BAMSC completed the Long Term GSI Technical Work Group (TWG) Summary and Recommendations Report (a BAMSC project of regional benefit) and it was included in the FY 2024-25 Countywide Program Annual Reports. The next TWG meeting has been scheduled for December 4, 2025. The focus of the meeting will be discussing the recommended framework for achieving GSI numeric targets in MRP 4. A meeting of the SCVURPPP Long Term GSI Work Group will also be scheduled soon.
- A meeting of the SCVURPPP Alternative Compliance Work Group was held on November 17, 2025.

## B. TRASH CONTROLS AND UNSHELTERED HOMELESS

The Water Board's December 10, 2025 meeting will focus on trash compliance. It will include an update on the 100% trash load reduction benchmark, an update on the Caltrans Cease and Desist Order (CDO) previously issued by the Water Board, and the approval of the CDOs for five MRP Permittees. Water Board staff is planning to send a letter explaining expectations and reporting requirements for Permittees that did not meet the 100% benchmark by June 30, 2025. Program staff will help draft response letters for SCVURPPP Co-permittees as needed.

## C. MONITORING / POLLUTANTS OF CONCERN

Chris provided the following updates:

- The Mercury and PCBs TMDL Implementation Plan and Reasonable Assurance Analysis (RAA Plan) will be sent to the POC AHTG for review in early December.
- Program staff have started developing the 2026 Integrated Monitoring Report.

- There have been several problems with the outfall net installed at the Stevens Creek location. It might be necessary to find a different trash outfall monitoring location next year.
- Trash receiving water monitoring began in WY 2025 and samples were collected during multiple events at the two sites located in Santa Clara County. WY 2026 monitoring began in October and both sites have been successfully sampled during two storm events to date.

#### **D. OUTREACH ACTIVITIES**

Program staff and Gigantic Idea Studio staff are continuing to work on a video on trash capture devices. Meetings were held with Stormtek staff and City of San José staff to obtain footage and images of trash capture devices.

#### **E. OTHER PERMIT-RELATED ACTIVITIES**

Jill provided the following updates:

- The Information Management AHTG met on November 5, 2025.
- Program staff are scheduling the next condition assessment training.
- Work on the BAMSC regional project to develop a Climate Change Adaptation Report is beginning later in November.
- The BAMSC regional project to update the Bay Area Cost Reporting Framework will start in January 2026.

#### **IX. OTHER BUSINESS**

Mary Morse (San José) reported that the City's Adopt-a-Storm Drain program is going very well. Over 100 storm drain inlets have been adopted. Ursula Syrova (Cupertino) and Emma Hinojosa (Sunnyvale) reported that their cities will likely launch Adopt-a-Storm Drain programs around Earth Day 2026.

#### **X. ADJOURN**

The MC meeting adjourned at 10:35 am.



**Santa Clara Valley  
Urban Runoff  
Pollution Prevention Program**

**Meeting Attendance Record**

DATE November 20, 2025

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto  
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

**CO-PERMITTEE REPRESENTATIVES**

(voting members)

***SIGNATURE***

Ursula Syrova – Cupertino

Alternate: Riley Moffatt

*Ursula Syrova*

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Harun Musaefendic – Los Altos

Alternate: Jane Hou

*Harun Musaefendic, Jane Hou*

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WooJae Kim – Los Altos Hills

Alternate: John Chau

*Woojae Kim*

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Elaine Marshall – Milpitas

Alternate: Roberto Alonzo

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Carrie Sandahl – Mountain View

Alternate: Brian T. Jones

*Brian T. Jones*

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Pamela Boyle Rodriguez – Palo Alto

Alternate: Brad Hunt

Alternate: Julie Weiss

*Pamela Boyle Rodriguez*

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Rajani Nair – San Jose

Alternate: Mary Morse

*Mary Morse*

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Colleen Trostle – Santa Clara

Alternate: Dave Staub

*Colleen Trostle, Dave Staub*

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Mansour Nasser – Sunnyvale

Alternate: Emma Hinojosa

*Emma Hinojosa*

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Vanessa Marcadejas – Santa Clara County

Alternate: Zhenzhen Jiang

*Vanessa Marcadejas*

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John Bourgeois - SCVWD

Alternate: James Downing

*John Bourgeois , James Downing*

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Sheila Tucker – West Valley Communities

(Campbell, Los Gatos, Monte Sereno, and Saratoga)

*Sheila Tucker*

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**URBAN RUNOFF PROGRAM STAFF**

Adam Olivieri

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Jill Bicknell

*Jill Bicknell*

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Chris Sommers

*Chris Sommers*

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Vishakha Atre

*Vishakha Atre*

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**ADDITIONAL ATTENDEES**

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**Santa Clara Valley Urban Runoff Pollution Prevention Program  
Management Committee Meeting Action Items**

**Action Items Remaining from Previous MC Meetings**

<b>Action</b>	<b>Description</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Status</b>	<b>Comments</b>
10-25-1	Schedule a meeting of the Unsheltered Populations AHTG to discuss unsheltered count data available from County OSH.	Program staff	Early 2026	To be done	
7-24-3	Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study to a small work group of Co-permittees that are subject to MRP Provision C.14.	Program staff	TBD	In progress	Coordination with Ken on a date is in process. New meeting poll will be sent to MC.

**Action Items from the November/December 2025 Budget AHTG Meetings**

<b>Action</b>	<b>Description</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Status</b>	<b>Comments</b>
12-25-1	Share information from CASQA on its dues analysis and budget development.	Program staff	Early 2026	To be done	
12-25-2	Contact SFEI staff to set up a date for a presentation on the RMP to the MC and the Monitoring AHTG.	Program staff	Early 2026	To be done	
12-25-3	Provide additional detail on the anticipated scope of the ROWD submittal once this submittal is discussed with Water Board staff.	Program staff	Fall 2026	To be done	
12-25-4	Set up a special MC (and/or C3PO AHTG) meeting to discuss priorities for FY 2025-26 GSI Work Plan tasks.	Program staff	Early 2026	To be done	
12-25-5	Arrange for San Jose staff to present information on the Sharks outreach campaign at a MC and/or WEO AHTG meeting.	Program staff	Mid-2026	To be done	
12-25-6	Discuss the implementation of BMPs for discharges associated with unsheltered homeless populations with other countywide program managers at a future BAMSC Steering Committee meeting	Program staff	Mid-2026	To be done	