

**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San José • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

November 20, 2025 Meeting

MATERIALS FOR INFORMATION

I. November 20, 2025 Agenda

II. October 16, 2025 Meeting Minutes

III. October 16, 2025 Action Items



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AGENDA

MANAGEMENT COMMITTEE MEETING

November 20, 2025, 9:00 am – 10:30 am

In-person/Hybrid (Zoom) Meeting¹

Sycamore Conference Room, 3rd Floor, Sunnyvale City Hall, 456 W. Olive Ave., Sunnyvale

- 9:00** I. **Management Committee Meeting Call to Order/Introductions**
- II. **Additions or Revisions to Agenda; Announcements**
- III. **Approval of Minutes (October 16, 2025 meeting)**
- IV. **Review of Action Items from Last Meeting**
- 9:10** V. **Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- 9:15** VI. **Regional Water Board Staff Comments**
- VII. **Program Business**
- A. Program Management**
 No items.
- 9:20** **B. Program Budget**
1. FY 2026-27 Program Budget Development – *status report*.
2. FY 2024-25 Annual Budget Compilation (ABC) Report – *request acceptance*.
- 9:30** **C. Program Manager’s Report**
1. BAMS Collaborative Update – *information*.
2. CASQA Update – *information*.
3. Grants Update – *information*.

¹ *This Management Committee meeting is being conducted in-person and via Zoom. Please contact Program staff via email at jbicknell@eoainc.com if you would like to attend the meeting via Zoom.

VIII. MRP Implementation

10:00 A. New Development and Redevelopment

1. Priority Items Identified by Program Staff
 - a. Green Stormwater Infrastructure Work Plan Tasks - *status report*
 - b. Regional Projects – *status report*

10:05 B. Trash Controls & Unsheltered Homeless

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:10 C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff
 - a. Monitoring Planning and Implementation Tasks – *status report*
 - b. Regional Projects – *status report*
2. Management Committee Requested Items

10:15 D. Outreach Activities

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:20 E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff
 - a. Cost Reporting – *status report*
2. Management Committee Requested Items
 - a. Program Information Management Systems – *status report*

10:25 X. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
2. Miscellaneous – *information from MC members.*
3. AHTG Status Table – *updates requested.*
4. Planned Agenda Items for Future MC Meetings – *update.*

10:30 XI. Adjourn



MANAGEMENT COMMITTEE MEETING MINUTES

October 16, 2025

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

Rajani Nair (San José) called the meeting to order at 9:35 a.m. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no changes to the agenda. The following announcements were made:

- Dave Staub (City of Santa Clara) and Rafles Warnars (WVSWA) will retire at the end of this year.
- Rajani Nair (San José) was interviewed by KQED for a story on working with encampment residents to clean up creeks.
- Staff from the County of Santa Cruz will attend the ZLI meeting on November 7, 2025 to talk about their ban on the sale of filtered tobacco products. Program staff will forward the meeting information to the MC.
- The RMP Annual Meeting was held on October 15, 2025. Program staff will distribute the link to the recording to the MC.
- The State of the Estuary Conference will be held in Oakland on October 28 and 29, 2025.
- The Big Green Picnic event, coordinated by Silicon Valley Clean Energy, was held on September 25, 2025 in Mountain View. The event offered a good opportunity for stormwater representatives to engage with staff working on sustainability, water conservation, and clean energy issues.

III. APPROVAL OF MINUTES

Motion: Sheila Tucker (WVSWA) moved to approve the minutes of the September 18, 2025 MC meeting. **Second:** James Downing (Valley Water). **Vote.** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the September 18, 2025 MC meeting:

- Action item 9-25-1 (Compile and summarize the total costs reported by SCVURPPP Co-permittees for implementation of the MRP during FY 2024-25.) is complete. Program staff have compiled the information and will discuss it at the next Cost Reporting Work Group meeting.

Action Items from previous MC meetings:

- Action item 7-25-1 (Schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process.) is complete. The meeting will be held on October 28, 2025. Jill Bicknell (Program staff) informed the MC that Regional Water Board (WB) staff are interested in meeting with BAMSC representatives to discuss the cost reporting process and lessons learned. The meeting will be held in early 2026.

- Action Item 7-24-3 (Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study) is in progress. Ken has been contacted, and Chris sent out a meeting poll to the MC to select a date and time.

Action Items from the December 2, 2024 Budget AHTG Meeting:

- Action item 12-24-5 (Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC.) is in progress. Program staff distributed the guidance developed by WB staff to the MC, along with Program staff comments on the guidance. Comments from BAMSC members have been compiled and the comment letter was distributed to the MC for comments. The MC agreed to provide comments by October 17, 2025.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

None.

VI. WATER BOARD STAFF COMMENTS

Chris Sommers (Program staff) informed the MC that Aidan Cecchetti (WB staff) is moving to the Wastewater Division of the WB. He will continue to participate in some stormwater activities, such as the Long Term GSI Technical Working Group, during the transition.

VII. PROGRAM BUSINESS

A. PROGRAM MANAGEMENT

1. Action Item: Final Draft FY 2024-25 Program Manager Self-Audit Report

Chris explained that the FY 2024-25 SAR documents the activities and tasks conducted by the Program Manager (EOA) from July 2024 through June 2025, including deliverables, meetings, presentations, etc. A draft version documenting activities/tasks from July 2024 through December 2024 was accepted by the MC at its April 2025 meeting. The document for acceptance today is the final version that documents the entire fiscal year. It was distributed to the MC for review on October 10, 2025. Minor comments were received from WWSWA, and these are being addressed. James Downing (Valley Water) recommended that the entire list of meetings attended by Program staff should continue to be included in the SAR.

Motion: Sheila Tucker (WWSWA) moved to accept the Final Draft FY 2024-25 Program Self Audit Report with edits. **Second:** Ursula Syrova (Cupertino) **Vote:** Motion passed unanimously.

2. FY 2024-25 Annual Budget Compilation (ABC) Report

Chris reported that Program staff are preparing the ABC Report for FY 2024-25. Consistent with the Program's Bylaws, the report contains a compilation of items related to the Program's FY 2024-25 budget. The ABC Report will be sent to the MC in November for acceptance at the November 20, 2025 MC meeting.

3. SCVURPPP Information Management Work Plan

The Information Management Work Plan for FY 2025-26 has been drafted and will be sent to the MC for review soon. The Work Plan will be discussed at the next Information Management AHTG meeting.

B. PROGRAM BUDGET

1. FY 2024-25 Budget Reconciliation and FY 2026-27 Budget Development

Chris reported that he is working with the Program's fiscal agent on reconciliation of the FY 2024-25 Budget and the budget reconciliation memo will be distributed soon. The Draft FY 2026-27 Budget Packet will be distributed to the MC in early November for discussion at the Budget AHTG meeting on November 20, 2025.

C. PROGRAM MANAGER'S REPORT

1. BAMS Collaborative Update

a. MRP Reissuance

The MRP 4 Steering Committee kick-off meeting with WB staff is scheduled for October 30, 2025. The agenda for the meeting was distributed to the MC. Chris encouraged MC members to attend the meeting in-person. He also asked them to invite their upper management staff to the meeting.

b. 2nd Annual Regional Stormwater Forum

The 2nd Annual Regional Stormwater Forum will be held on January 29, 2025 in Oakland or Berkeley. It will be an in-person meeting, and the focus will be stormwater program funding.

2. CASQA Update

CASQA is changing its voting procedures such that each member organization that holds an MS4 permit is eligible to cast one vote. This means that each SCVURPPP Co-permittees is now eligible to cast one vote. Historically, only the primary member in the group membership was eligible to vote. Jill will submit the list of MC voting members to CASQA.

3. Grants Update

Vishakha Atre (Program staff) provided information on the Caltrans FY 26-27 Sustainable Transportation Grants, the California Coastal Commission Whale Tail Grants, and the Infrastructure Funding Fairs being held by the California Financing Coordinating Committee on October 21 and October 29, 2025. The MC recommended posting grant information on the MC SharePoint homepage. Chris mentioned that the USEPA is still planning to fund the SF Bay grant program at a level of \$30-40 million this year.

4. Legislative Update

No updates.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

The C3PO AHTG met on September 22, 2025. Meetings of the Alternative Compliance Work Group and the Long Term GSI Work Group will be scheduled soon.

B. TRASH CONTROLS AND UNSHELTERED HOMELESS

The Water Board's December 10, 2025 meeting will focus on trash compliance. It will include an update on the 100% trash load reduction benchmark, an update from Caltrans, and the approval of the cease-and-desist orders for nine Permittees.

Sheila recommended scheduling a meeting of the Unsheltered Populations AHTG to discuss the usefulness of the unsheltered populations count data available from the County Office of Supportive Housing (OSH).

Action: Program staff will schedule a meeting of the Unsheltered Populations AHTG to discuss the unsheltered populations count data.

C. MONITORING / POLLUTANTS OF CONCERN

Chris provided the following updates:

- The Mercury and PCBs TMDL Implementation Plan and Reasonable Assurance Analysis (RAA Plan) will be sent to the POC AHTG for review in early December.
- Trash outfall monitoring for Water Year 2026 began in October.
- Two new BAMSC Work Groups have been formed, one for discussing modifications to protocols for PCBs in building materials and the other for developing protocols for demolition and reconstruction of bridges and overpass.

D. OUTREACH ACTIVITIES

The WEO AHTG meeting is scheduled for October 26, 2025. Vishakha reported that the outreach work plan for FY 2025-26 includes developing a video on trash capture devices. The SCVURPPP outreach consultants would like to film large trash capture device installation or maintenance. Mary Morse (San José) offered to connect Program staff with San José staff responsible for the maintenance of large trash capture devices.

E. OTHER PERMIT-RELATED ACTIVITIES

The next meeting of the Information Management AHTG is scheduled for November 6, 2025.

IX. OTHER BUSINESS

None.

X. ADJOURN

The MC meeting adjourned at 11:00 am.



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Meeting Attendance Record

DATE October 16, 2025

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES

(voting members)

SIGNATURE

Ursula Syrova – Cupertino

Alternate: Riley Moffatt

Ursula Syrova, Riley Moffatt

Harun Musaefendic – Los Altos

Alternate: Jane Hou

Harun Musaefendic

WooJae Kim – Los Altos Hills

Alternate: John Chau

Woojae Kim

Elaine Marshall – Milpitas

Alternate: Roberto Alonzo

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Carrie Sandahl – Mountain View

Alternate: Brian T. Jones

Brian T. Jones

Pamela Boyle Rodriguez – Palo Alto

Alternate: Brad Hunt

Alternate: Julie Weiss

Pamela Boyle Rodriguez

Rajani Nair – San Jose

Alternate: Mary Morse

Rajani Nair, Mary Morse

Colleen Trostle – Santa Clara

Alternate: Dave Staub

Colleen Trostle

Mansour Nasser – Sunnyvale

Alternate: Emma Hinojosa

Emma Hinojosa

Vanessa Marcadejas – Santa Clara County

Alternate: Zhenzhen Jiang

Vanessa Marcadejas, Zhenzhen Jiang

John Bourgeois - SCVWD

Alternate: James Downing

James Downing

Sheila Tucker – West Valley Communities

(Campbell, Los Gatos, Monte Sereno, and Saratoga)

Sheila Tucker

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

-

Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

Vishakha Atre

ADDITIONAL ATTENDEES

Bryn Evans, Craftwater

Shilpa Patel, Caltrain

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from October 16, 2025 MC Meeting

| Action | Description | Responsibility | Due Date | Status | Comments |
|---------------|---|-----------------------|-----------------|---------------|-----------------|
| 10-25-1 | Schedule a meeting of the Unsheltered Populations AHTG to discuss unsheltered count data available from County OSH. | Program staff | Early 2026 | To be done | |

Action Items Remaining from Previous MC Meetings

| Action | Description | Responsibility | Due Date | Status | Comments |
|---------------|--|-----------------------|-----------------|---------------|--|
| 9-25-1 | Compile and summarize the total costs reported by SCVURPPP Co-permittees for implementation of the MRP during FY 2024-25. | Program staff | October | Complete | The summary table was distributed to the Cost Report WG. |
| 7-25-1 | Schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process. | Program staff | October | Complete | Meeting held on October 28, 2025 |
| 7-24-3 | Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study to a small work group of Co-permittees that are subject to MRP Provision C.14. | Program staff | TBD | In progress | Meeting poll sent to MC. Coordination with Ken on date in process. |

Action Items from the December 2, 2024 Budget AHTG Meeting (Updated)

| Action | Description | Responsibility | Due Date | Status | Comments |
|---------------|--|-----------------------|-----------------|---------------|--|
| 12-24-5 | Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC. | Program staff | October | In progress | Comment letter distributed to MC for review by October 17, 2025. |