

**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San José • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

October 16, 2025 Meeting

MATERIALS FOR INFORMATION

I. October 16, 2025 Agenda

II. September 18, 2025 Meeting Minutes

III. September 18, 2025 Action Items



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AGENDA

MANAGEMENT COMMITTEE MEETING

October 16, 2025, 9:30 am – 11:00 am

Zoom Meeting¹

- 9:30** **I. Management Committee Meeting Call to Order/Introductions**
- II. Additions or Revisions to Agenda; Announcements**
- III. Approval of Minutes (September 18, 2025 meeting)**
- IV. Review of Action Items from Last Meeting**
- 9:40** **V. Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- 9:45** **VI. Regional Water Board Staff Comments**
- VII. Program Business**
- 9:55** **A. Program Management**
1. **Action Item: Final Draft FY 2024-25 Program Manager Self-Audit Report – request acceptance.**
2. **FY 2024-25 Annual Budget Compilation (ABC) Report – status report.**
3. **SCVURPPP Information Management Work Plan – status report.**
- 10:10** **B. Program Budget**
1. **FY 2024-25 Budget Reconciliation and FY 2026-27 Budget Development – status report.**
- 10:15** **C. Program Manager’s Report**
1. **BAMS Collaborative Update – information.**
- a. **MRP Reissuance – information.**
- b. **2nd Annual Regional Stormwater Forum – information.**
2. **CASQA Update – information.**
3. **Grants Update – information.**

¹ *This Management Committee meeting is being conducted via Zoom. Please contact Program staff via email at jcbicknell@eoainc.com if you would like to attend the meeting via Zoom.

4. Legislative Update – *information*.

VIII. MRP Implementation

10:30 A. New Development and Redevelopment

1. Priority Items Identified by Program Staff
 - a. Green Stormwater Infrastructure Work Plan Tasks - *status report*.
 - b. Regional Projects – *status report*.

10:35 B. Trash Controls & Unsheltered Homeless

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:40 C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff
 - a. Monitoring Planning and Implementation Tasks – *status report*.
 - b. Regional Projects – *status report*.
2. Management Committee Requested Items

10:45 D. Outreach Activities

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:50 E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff
 - a. Cost Reporting – *status report*.
 - b. Asset Management – *status report*.
2. Management Committee Requested Items
 - a. Program Information Management Systems – *status report*.

10:55 IX. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting*.
2. Miscellaneous – *information from MC members*.
3. AHTG Status Table – *updates requested*.
4. Planned Agenda Items for Future MC Meetings – *update*.

11:00 X. Adjourn



**Santa Clara Valley
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Pollution Prevention Program**

**MANAGEMENT COMMITTEE MEETING
MINUTES**

September 18, 2025

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

James Downing (Valley Water) called the meeting to order at 9:35 a.m. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no changes to the agenda. The following announcements were made:

- The San Francisco Estuary Partnership's One Water Network meeting was held on September 5, 2025. Chris Sommers (Program staff) and Reid Bogert (C/CAG) represented Bay Area stormwater agencies at the meeting.
- The Regional Monitoring Program Annual Meeting will be held on October 15, 2025 in Oakland. There is an option to attend it virtually.
- The State of the Estuary Conference will be held in Oakland on October 28 and 29, 2025.
- Water Board staff are in the City of San José today to receive an update on the City's Direct Discharge Trash Control Program and the City's initiatives to address discharges from unsheltered populations.

III. APPROVAL OF MINUTES

Motion: Ursula Syrova (Cupertino) moved to approve the minutes of the August 21, 2025 MC meeting. **Second:** Pam Boyle Rodriguez (Palo Alto). **Vote.** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the August 21, 2025 MC meeting:

- None

Action Items from previous MC meetings:

- Action item 7-25-1 (Schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process) will be completed after the Annual Reports are submitted. Jill Bicknell (Program staff) will send a poll to schedule the meeting. Sheila Tucker (WVSWA) requested that Program staff compile submitted Co-permittee cost information. Jill Bicknell (Program staff) added that a CASQA Cost Reporting Work Group has been meeting to discuss cost reporting to the State Water Board and they are interested in lessons learned in the Bay Area. Sheila Tucker (WVSWA) and Zhenzhen Jiang (County) are participating in this Work Group.
- Action Item 7-24-3 (Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study) is in progress. Ken has been contacted, and Chris sent out a meeting poll to the MC to select a date and time.

Action: Program staff will compile and summarize the total costs reported by SCVURPPP Co-permittees for implementation of the MRP during FY 2024-25.

Action Items from the December 2, 2024 Budget AHTG Meeting:

- Action item 12-24-5 (Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC.) is in progress. Program staff distributed the guidance developed by Water Board (WB) staff to the MC last month, along with Program staff comments on the guidance. Comments from BAMSC members are being compiled and will be submitted to WB staff.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

None.

VI. WATER BOARD STAFF COMMENTS

Chris provided the following update:

- The Water Board meeting scheduled for December 10, 2025 will include 1) an update on the status of MRP Permittee achievement of the 100% trash load reduction benchmark; 2) consideration of Cease-and-Desist Orders (CDOs) for Permittees that did not meet the benchmark; and 3) an update on Caltrans' progress toward meeting CDO requirements previously adopted by the Water Board. Program staff will likely provide comments at the meeting regarding MRP Permittee accomplishments in implementing trash control measures over the last 20 years.

VII. PROGRAM BUSINESS

A. PROGRAM MANAGEMENT

1. Action Item: Draft FY 2024-25 Program Annual Report

The Draft FY 2024-25 Program Annual Report was sent to the MC for review on August 28, 2025, and comments were due on September 15, 2025. Minor comments were received from San José staff and these have been addressed. Once approved by the MC, the final Report will be posted on SMARTS by the Program Manager (Chris), who has registered as the Duly Authorized Representative for SCVURPPP. Co-permittees do not need to submit the Program Annual Report as part of their Annual Reports.

Motion: Pam Boyle Rodriguez (Palo Alto) moved to approve the Draft FY 2024-25 Annual Report and submittal by the Program Manager to the Regional Water Board via SMARTS on behalf of SCVURPPP Co-permittees. **Second:** Brian T. Jones (Mountain View). **Vote:** Motion passed unanimously.

2. Action Item: Draft FY 2025-26 Watershed Stewardship Collaboration Work Plan

Jill reported that per the direction of the Budget AHTG (BATG), Program staff coordinated with the Peninsula South Bay Watershed Forum (PSBWF) over the last several months on a proposal to combine the watershed collaboration activities of the Santa Clara Basin Watershed Management Initiative (SCBWMI) Land Use Subgroup (LUS), which SCVURPPP has facilitated over the years, with the PSBWF. The proposed Work Plan includes providing support for the PSBWF by Program staff as part of compliance with C.7.d ("Watershed Stewardship Collaboration"), consistent with the FY 2025-26 SCVURPPP budget. A meeting was held on August 20, 2025, to get MC input on the draft Work Plan. Program staff also reached out to MC members who could not attend the meeting for their input as well. A revised draft Work Plan

with minor modifications to address MC comments was distributed to the MC on September 15, 2025.

Motion: Vanessa Marcadejas (County) moved to accept the FY 2025-26 Watershed Stewardship Collaboration Work Plan. **Second:** Mary Morse (San José). **Vote.** Motion passed unanimously.

3. SCVURPPP Information Management Work Plan

An Information Management Work Plan for FY 2025-26 has been drafted and will be sent to the MC for review soon.

B. PROGRAM BUDGET

1. FY 2024-25 Budget Reconciliation and FY 2026-27 Budget Development

Chris reported that he is working with the fiscal agent on reconciliation of the FY 2024-25 Budget. The FY 2024-25 budget reconciliation memo will be distributed in late October. He asked the MC for their availability for the Budget AHTG meeting to discuss FY 2026-27 budget development. The MC recommended having the BATG meeting right after the November 20th MC meeting. The November 20th MC meeting will start at 9:00 am to accommodate the BATG meeting. Both meetings will be held in-person at Sunnyvale City Hall. A Zoom option will be provided.

2. FY 2025-26 Program Assessments

Chris reported that Co-permittee invoices for the FY 2025-26 assessments have been sent out.

C. PROGRAM MANAGER'S REPORT

1. BAMS Collaborative Update

Chris and Jill provided the following updates:

- The 2nd Annual Regional Stormwater Forum will be held on Thursday, January 29, 2026. The focus of the forum is *Funding Options for Stormwater Management*.
- The MRP 4 Steering Committee kick-off meeting with WB staff is scheduled for October 30, 2025. Chris recommended that MC representatives and Co-permittee upper management staff attend the meeting. The objectives of this meeting are to set the goals and priorities for MRP 4 and determine the process and work groups needed to discuss the various MRP 4 provisions. The work groups will meet throughout 2026. Chris will find out if the kick-off meeting can be attended virtually.

2. CASQA Update

The CASQA Annual Conference was held September 15-17, 2025, in Pasadena. Approximately 1,200 people attended the conference. Program staff and staff from the City of Sunnyvale and City of San José gave presentations at the workshop. The City of San José received an award for its Riverview Stormwater Garden project.

3. Grants Update

Jill informed the MC that State Board staff gave a presentation on draft guidelines for the Prop 4 stormwater grant at the CASQA conference. The draft guidelines will likely be issued for public comment in January 2025.

4. Legislative Update

Chris provided the following updates:

- AB 601 – This bill would fundamentally change the legal definitions for water bodies in California, add a citizen suit provision, change drinking water standards, revisit the enrollment requirements for business licenses under the Industrial General Permit (IGP), and add coverage requirements for any construction site under the Construction General Permit (CGP), and more. CASQA is currently opposing this bill. On August 20th, the bill was put into the suspense file and will become a 2-year bill.
- AB 1313 – This bill, requiring the State Water Resources Control Board to develop a new statewide NPDES permit for stormwater discharges from commercial, industrial, and institutional (CII) facilities, is also a 2-year bill.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

The next C3PO AHTG meeting will be held on September 22, 2025.

B. TRASH CONTROLS AND UNSHELTERED HOMELESS

Not discussed.

C. MONITORING / POLLUTANTS OF CONCERN

Not discussed.

D. OUTREACH ACTIVITIES

Vishakha Atre (Program staff) reported that the Watershed Watch booth will be at two events in October. She asked MC members to consider asking agency staff to help staff the Watershed Watch booth.

E. OTHER PERMIT-RELATED ACTIVITIES

Not discussed.

IX. OTHER BUSINESS

None.

X. ADJOURN

The MC meeting adjourned at 11:00 am.



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Meeting Attendance Record

DATE September 18, 2025

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES

(voting members)

SIGNATURE

Ursula Syrova – Cupertino

Alternate: Riley Moffatt

Ursula Syrova, Riley Moffatt

Harun Musaefendic – Los Altos

Alternate: Jane Hou

Harun Musaefendic, Jane Hou

WooJae Kim – Los Altos Hills

Alternate: John Chau

-

Elaine Marshall – Milpitas

Alternate: Roberto Alonzo

Elaine Marshall

Carrie Sandahl – Mountain View

Alternate: Brian T. Jones

Brian T. Jones

Pamela Boyle Rodriguez – Palo Alto

Alternate: Brad Hunt

Alternate: Julie Weiss

Pamela Boyle Rodriguez

Rajani Nair – San Jose

Alternate: Mary Morse

Mary Morse

Colleen Trostle – Santa Clara

Alternate: Dave Staub

-

Mansour Nasser – Sunnyvale

Alternate: Emma Hinojosa

Emma Hinojosa

Vanessa Marcadejas – Santa Clara County

Alternate: Zhenzhen Jiang

Vanessa Marcadejas, Zhenzhen Jiang

John Bourgeois - SCVWD

Alternate: James Downing

James Downing

Sheila Tucker – West Valley Communities

(Campbell, Los Gatos, Monte Sereno, and Saratoga)

Sheila Tucker

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

-

Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

Vishakha Atre

ADDITIONAL ATTENDEES

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from September 18, 2025 MC Meeting

Action	Description	Responsibility	Due Date	Status	Comments
9-25-1	Compile and summarize the total costs reported by SCVURPPP Co-permittees for implementation of the MRP during FY 2024-25.	Program staff	October	In progress	

Action Items Remaining from Previous MC Meetings

Action	Description	Responsibility	Due Date	Status	Comments
7-25-1	Schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process.	Program staff	October	In progress	
7-24-3	Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study to a small work group of Co-permittees that are subject to MRP Provision C.14.	Program staff	TBD	In progress	Meeting poll sent to MC. Coordination with Ken on date in process.

Action Items from the December 2, 2024 Budget AHTG Meeting (Updated)

Action	Description	Responsibility	Due Date	Status	Comments
12-24-5	Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC.	Program staff	October	In progress	Guidance developed by WB staff distributed to the MC on 5/29/25. Comments from BAMSC members being compiled.