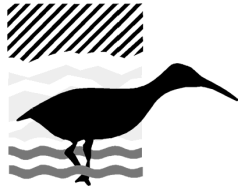


**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San José • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

September 18, 2025 Meeting

MATERIALS FOR INFORMATION

I. September 18, 2025 Agenda

II. August 21, 2025 Meeting Minutes

III. August 21, 2025 Action Items



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

AGENDA

MANAGEMENT COMMITTEE MEETING
September 18, 2025, 9:30 am – 11:00 am
Zoom Meeting¹

- 9:30** **I. Management Committee Meeting Call to Order/Introductions**
- II. Additions or Revisions to Agenda; Announcements**
- III. Approval of Minutes (August 21, 2025 meeting)**
- IV. Review of Action Items from Last Meeting**
- 9:40** **V. Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- 9:45** **VI. Regional Water Board Staff Comments**
- VII. Program Business**
- 9:50** **A. Program Management**
1. **Action Item: Draft FY 2024-25 Program Annual Report** – *request approval and submittal by the Program Manager to the Regional Water Board via SMARTS on behalf of SCVURPPP Co-permittees.*
2. **Action Item: Draft FY 2025-26 Watershed Stewardship Collaboration Work Plan** – *request acceptance.*
3. SCVURPPP Information Management Work Plan – *status report.*
- 10:10** **B. Program Budget**
1. FY 2024-25 Budget Reconciliation and FY 2026-27 Budget Development – *status report.*
2. FY 2025-26 Program Assessments – *status report.*
- 10:15** **C. Program Manager’s Report**
1. BAMS Collaborative Update – *information.*
2. CASQA Update – *information.*
3. Grants Update – *information.*

¹ *This Management Committee meeting is being conducted via Zoom. Please contact Program staff via email at jcbicknell@eoainc.com if you would like to attend the meeting via Zoom.

4. Legislative Update – *information*.

VIII. MRP Implementation

10:30 A. New Development and Redevelopment

1. Priority Items Identified by Program Staff
 - a. Green Stormwater Infrastructure Work Plan Tasks - *status report*.
 - b. Regional Projects – *status report*.

10:35 B. Trash Controls & Unsheltered Homeless

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:40 C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff
 - a. Monitoring Planning and Implementation Tasks – *status report*.
 - b. Regional Projects – *status report*.
2. Management Committee Requested Items

10:45 D. Outreach Activities

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:50 E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff
 - a. Cost Reporting – *status report*.
 - b. Asset Management – *status report*.
2. Management Committee Requested Items
 - a. Program Information Management Systems – *status report*.

10:55 IX. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting*.
2. Miscellaneous – *information from MC members*.
3. AHTG Status Table – *updates requested*.
4. Planned Agenda Items for Future MC Meetings – *update*.

11:00 X. Adjourn



**MANAGEMENT COMMITTEE MEETING
MINUTES**

August 21, 2025

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

John Bourgeois (Chair, Valley Water) called the meeting to order at 9:30 a.m. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no changes to the agenda. The following announcements were made:

- The San Francisco Estuary Partnership's One Water Network meeting is scheduled for September 5, 2025. Chris Sommers (Program staff) and Reid Bogert (C/CAG) will represent Bay Area stormwater agencies at the meeting.
- A meeting will be held on August 27, 2025 with Orange County staff to learn about their experience with Unfunded Mandate claims.
- Mansour Nasser (Sunnyvale) will be the new MC voting representative for the City of Sunnyvale.

III. APPROVAL OF MINUTES

Motion: Sheila Tucker (WVSWA) moved to approve the minutes of the July 17, 2025 MC meeting. **Second:** Elaine Marshall (Milpitas). **Vote.** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the July 17, 2025 MC meeting:

- Action item 7-25-1 (Schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process) will be completed after the Annual Reports are submitted.

Action Items from the November 21 and December 2, 2024 Budget AHTG Meetings:

- Action item 12-24-5 (Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC.) is in progress. Program staff distributed the guidance developed by Water Board (WB) staff to the MC last month, along with Program staff comments on the guidance. Comments from BAMSC members are being compiled and will be submitted to WB staff.
- Action item 12-24-7 (Prepare a proposed watershed stewardship collaboration work plan for FYs 2024-25 and 2025-26 and convene a special meeting to discuss the approach.) is complete. Program staff have distributed a Work Plan to the MC for review. A meeting was held on August 20, 2025 to discuss the Work Plan.

Action Items from previous MC meetings:

- Action Item 7-24-3 (Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study) is in progress. Ken has been contacted, and Chris sent out a meeting poll to the MC to select a date and time.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

None.

VI. WATER BOARD STAFF COMMENTS

Chris provided the following updates:

- Water Board (WB) staff have started contacting Permittees that submitted letters of non-compliance for the 100% trash reduction benchmark.
- Program staff presented information on Provision C.3 and Provision C.8 requirements at the WB meeting on August 13, 2025. The presentations were well received by WB members.

VII. PROGRAM BUSINESS

A. PROGRAM MANAGEMENT

1. **Action Item: Approve the Long Term GSI Technical Working Group Summary and Recommendations Report and submittal with the Program's FY 2024-25 Annual Report**

Jill Bicknell (Program staff) provided an update on the Long Term GSI Technical Working Group Summary and Recommendations Report. This report, required by Provision C.3.j.v.(7), summarizes the Technical Work Group meetings held during FY 2024-25 and presents recommendations from that process. The recommendations are high-level and describe desired elements of a framework allowing more flexibility in complying with GSI numeric retrofit requirements. The report was developed by the Bay Area Municipal Stormwater Collaborative (BAMSC) as a project of regional benefit among the countywide programs participating in the BAMSC. The draft version of this report was sent to the SCVURPPP Long-Term GSI Work Group on July 29, 2025 for review and comment and discussed with the Work Group at its meeting on August 12, 2025. The report will be included in Countywide Program Annual Reports for submission to the Water Board.

Motion: Brian T. Jones (Mountain View) moved to approve the Long Term GSI Technical Working Group Summary and Recommendations Report and submittal with the Program's FY 2024-25 Annual Report. **Second:** Emma Hinojosa (Sunnyvale). **Vote.** Motion passed unanimously.

2. **Action Item: Approve the Regional Firefighting Emergency Discharges Report**

Vishakha Atre (Program staff) reported that the Regional Firefighting Emergency Discharges Report was prepared to address discharges associated with emergency firefighting activities to meet the requirements in MRP Provision C.15.b.iii. Emergency Discharges of Firefighting Water and Foam. The Report was developed by a BAMSC Regional Work Group that included stormwater program and firefighting department representatives, as part of a project of regional benefit. The Draft Report was previously sent to the MC for review on July 7, 2025. The Report will be included in Countywide Program Annual Reports for submission to the Water Board.

Motion: Rajani Nair (San José) moved to approve the Regional Firefighting Emergency Discharges Report and submittal with the Program's FY 2024-25 Annual Report. **Second:** Colleen Trostle (Santa Clara). **Vote.** Motion passed unanimously.

3. FY 2024-25 Program Annual Report

Chris informed the MC that the draft SCVURPPP FY 2024-25 Annual Report will be provided to the MC for review early next week.

4. SCVURPPP Information Management Work Plan

Marissa Frost (Program staff) provided an overview of the SCVURPPP internal MC SharePoint page. An invitation will be sent to the MC to provide access to this page. In the future, all MC materials will be shared through this page. New SharePoint pages are being developed for AHTGs as well.

B. PROGRAM BUDGET

1. FY 2024-25 Budget

Chris reported that he is working with the fiscal agent on reconciling the FY 2024-25 Budget. A few subcontractor invoices are still pending for FY 2024-25. He will work with the Fiscal Agent on accounting for remaining FY 2024-25 funds in October, in preparation for a November Budget AHTG meeting

2. FY 2025-26 Program Assessments

Chris reported that Co-permittee invoices for the FY 2025-26 assessments have been sent out.

C. PROGRAM MANAGER'S REPORT

1. BAMS Collaborative Update

BAMSC representatives are meeting tomorrow with WB staff to coordinate on various topics, including planning for MRP 4 discussions. BAMSC representatives have put together draft guiding principles for MRP 4 as well as a list of high, medium, and low priorities for each MRP Provision. WB staff are planning a kick-off meeting of the MRP 4 Steering Committee in late October.

2. CASQA Update

The CASQA Annual Conference will be held from September 15-17, 2025, in Pasadena.

3. Grants Update

Vishakha informed the MC that guidelines for the Prop 4 stormwater grant will likely be issued for public comments in January 2025. The Department of Pesticide Regulation is accepting applications for its 2026 Sustainable Pest Management (SPM) Grants Program. Submissions are due by Tuesday, October 14, 2025.

4. Legislative Update

Chris provided the following updates:

- AB 601 – This bill would fundamentally change the legal definitions for water bodies in California, add a citizen suit provision, change drinking water standards, revisit the enrollment requirements for business licenses under the Industrial General Permit (IGP), and add coverage requirements for any construction site under the Construction General Permit (CGP), and more.

CASQA is currently opposing this bill. On August 20th, the bill was put into the suspense file and will likely become a 2-year bill.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

Program staff have completed developing a C.3 Data Form for Public Projects. Program staff have also completed updates to the GSI details in Part 2 of the GSI Handbook and posted the details in PDF and AutoCAD on the SCVURPPP website. Jill reported that Program staff also assisted with preparation of the BASMC New Development and Redevelopment Regional Supplement, which documents participation in processes to promote GSI and will be included in each Countywide Program's Annual Report.

B. TRASH CONTROLS AND UNSHELTERED HOMELESS

Chris informed the MC that the Trash AHTG met on Tuesday, August 19, 2025 to continue discussing Provision C.10 requirements.

Vishakha reported that Program staff received draft 2025 Point-in-Time (PIT) count data from County Office of Supportive Housing staff and developed draft maps for internal Co-permittee review.

C. MONITORING / POLLUTANTS OF CONCERN

Chris reported that Program staff distributed a draft regional guidance document for comment that would provide a protocol to municipalities managing materials in bridges and overpasses containing PCBs prior to demolition or renovation of structures. Comments on the draft guidance document should be provided by Co-permittees by August 29, 2025. This document would, in part, address MRP Provision C.12.d Program for Controlling PCBs from Bridges and Overpasses.

Chris also provided an update on the progress made on PCBs source property investigations and the development of the revised PCBs and Mercury Reasonable Assurance Analysis (RAA), which quantifies the baseline level of these pollutants in stormwater in roughly 2002 and progress that has been made in Santa Clara County on reducing loadings to the Bay via local tributaries. The revised RAA must be submitted to the Water Board by March 31, 2026.

D. OUTREACH ACTIVITIES

Vishakha reported that the draft Pesticide Source Control Actions Effectiveness Evaluation Report will be distributed to the Pesticides AHTG for review. She asked the MC to let her know if they have any feedback on the Co-permittee-specific section of this Report.

E. OTHER PERMIT-RELATED ACTIVITIES

1. Priority Items Identified by Program staff

a. Cost Reporting

Jill reminded the MC to ensure that the funds offset by the WOW grant are included in their cost-reporting spreadsheet. An email about this was sent to the MC and the Cost Reporting Work Group last week.

b. Asset Management

Jill reminded the MC that Asset Management Plans needed to be submitted with their FY 2024-25 Annual Reports, including a description of their asset inventories, and encouraged them to reach out to Program staff for support if needed.

IX. OTHER BUSINESS

None.

X. ADJOURN

The MC meeting adjourned at 11:00 am.



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Meeting Attendance Record

DATE August 21, 2025

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES

(voting members)

SIGNATURE

Ursula Syrova – Cupertino

Alternate: Riley Moffatt

Ursula Syrova, Riley Moffatt

Harun Musaefendic – Los Altos

Alternate: Jane Hou

Harun Musaefendic, Jane Hou

WooJae Kim – Los Altos Hills

Alternate: John Chau

-

Elaine Marshall – Milpitas

Alternate: Roberto Alonzo

Elaine Marshall

Carrie Sandahl – Mountain View

Alternate: Brian T. Jones

Brian T. Jones

Pamela Boyle Rodriguez – Palo Alto

Alternate: Brad Hunt

Alternate: Julie Weiss

-

Rajani Nair – San Jose

Alternate: Mary Morse

Rajani Nair, Mary Morse

Colleen Trostle – Santa Clara

Alternate: Dave Staub

Colleen Trostle

Mansour Nasser – Sunnyvale

Alternate: Emma Hinojosa

Mansour Nasser, Emma Hinojosa

Vanessa Marcadejas – Santa Clara County

Alternate: Zhenzhen Jiang

Vanessa Marcadejas, Zhenzhen Jiang

John Bourgeois - SCVWD

Alternate: James Downing

John Bourgeois, James Downing

Sheila Tucker – West Valley Communities

(Campbell, Los Gatos, Monte Sereno, and Saratoga)

Sheila Tucker

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

Adam Olivieri

Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

Vishakha Atre

ADDITIONAL ATTENDEES

Bryn Evans, CraftWater

Marissa Frost, SCVURPPP staff

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from August 21, 2025 MC Meeting

Action	Description	Responsibility	Due Date	Status	Comments
None					

Action Items from November 21 and December 2, 2024 Budget AHTG Meetings (Updated)

Action	Description	Responsibility	Due Date	Status	Comments
12-24-5	Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC.	Program staff	August	In progress	Guidance developed by WB staff distributed to the MC on 5/29/25. Comments from BAMSC members being compiled.

Action Items Remaining from Previous MC Meetings

Action	Description	Responsibility	Due Date	Status	Comments
7-25-1	Schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process.	Program staff	October	To be done	
7-24-3	Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study to a small work group of Co-permittees that are subject to MRP Provision C.14.	Program staff	TBD	In progress	Meeting poll sent to MC. Coordination with Ken on date in process.