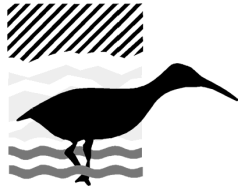


**MANAGEMENT COMMITTEE  
AGENDA PACKET**



**Santa Clara Valley  
*Urban Runoff*  
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto  
San José • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

**August 21, 2025 Meeting**

**MATERIALS FOR INFORMATION**

**I. August 21, 2025 Agenda**

**II. July 17, 2025 Meeting Minutes**

**III. July 17, 2025 Action Items**



**Santa Clara Valley  
Urban Runoff  
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Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto  
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**AGENDA**

**MANAGEMENT COMMITTEE MEETING**

**August 21, 2025, 9:30 am – 11:00 am**

Zoom Meeting<sup>1</sup>

- 9:30**     **I.    Management Committee Meeting Call to Order/Introductions**
- II.    Additions or Revisions to Agenda; Announcements**
- III.    Approval of Minutes (July 17, 2025 meeting)**
- IV.    Review of Action Items from Last Meeting**
- 9:40**     **V.    Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- 9:45**     **VI.    Regional Water Board Staff Comments**
- VII.    Program Business**
- 9:50**     **A. Program Management**
1. **Action Item: Long Term GSI Technical Working Group Summary and Recommendations Report** – *consider approval and submittal to the Regional Water Board as part of the SCVURPPP FY 2024-25 Annual Report.*
2. **Action Item: Regional Firefighting Emergency Discharges Report** – *consider approval and submittal to the Regional Water Board as part of the SCVURPPP FY 2024-25 Annual Report.*
3. **FY 2024-25 Annual Report** – *status report.*
4. **SCVURPPP Information Management Work Plan** – *status report and demonstration of the Management Committee SharePoint Page.*
- 10:15**    **B. Program Budget**
1. **FY 2024-2025 Budget** – *status report.*
2. **FY 2025-26 Program Assessments** – *status report.*

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<sup>1</sup> \*This Management Committee meeting is being conducted via Zoom. Please contact Program staff via email at [jcbicknell@eoainc.com](mailto:jcbicknell@eoainc.com) if you would like to attend the meeting via Zoom.

10:20

**C. Program Manager's Report**

1. BAMS Collaborative Update – *information.*
2. CASQA Update – *information.*
3. Grants Update – *information.*
4. Legislative Update – *information.*

**VIII. MRP Implementation**

10:30

**A. New Development and Redevelopment**

1. Priority Items Identified by Program Staff
  - a. Green Stormwater Infrastructure Work Plan Tasks - *status report.*
  - b. Regional Projects – *status report.*

10:35

**B. Trash Controls & Unsheltered Homeless**

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:40

**C. Monitoring / Pollutants of Concern**

1. Priority Items Identified by Program Staff
  - a. Monitoring Planning and Implementation Tasks – *status report.*
  - b. Regional Projects – *status report.*
2. Management Committee Requested Items

10:45

**D. Outreach Activities**

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:50

**E. Other Permit-Related Activities**

1. Priority Items Identified by Program Staff
  - a. Cost Reporting – *status report.*
  - b. Asset Management – *status report.*
2. Management Committee Requested Items
  - a. Program Information Management Systems – *status report.*

10:55 IX.

**Other Business**

1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
2. Miscellaneous – *information from MC members.*
3. AHTG Status Table – *updates requested.*
4. Planned Agenda Items for Future MC Meetings – *update.*

11:00 X.

**Adjourn**



**Santa Clara Valley  
Urban Runoff  
Pollution Prevention Program**

**MANAGEMENT COMMITTEE MEETING  
MINUTES**

July 17, 2025

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto  
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

**I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS**

John Bourgeois (Chair, Valley Water) called the meeting to order at 9:05 a.m. Management Committee (MC) members introduced themselves.

**II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS**

There were no changes to the agenda. Chris Sommers (Program staff) reminded attendees that the MC meeting will go into a closed session at 10:30 am. The following announcements were made:

- Trish Mulvey (CLEAN South Bay) passed away on June 23, 2025. Trish was involved in watershed protection and SCVURPPP activities for over 30 years.
- The West Valley Stormwater Authority (WVSA) has an opening for a part-time stormwater inspector position.

**III. APPROVAL OF MINUTES**

**Motion:** Pam Boyle Rodriguez (Palo Alto) moved to approve the minutes of the June 23, 2025 MC meeting. **Second:** Sheila Tucker (WVSA). **Vote.** Motion passed unanimously.

**IV. REVIEW OF ACTION ITEMS FROM LAST MEETING**

Action Items from the June 23, 2023 MC meeting:

- Action item 7-25-1 (Discuss developing a press release on the 100% trash compliance benchmark with the SCVURPPP outreach consultant.) is complete. A draft press release for local outreach was distributed to the MC on July 7, 2025. Program staff will update the press release based on comments received and send the final version to the MC next week.

Action Items from the November 21 and December 2, 2024 Budget AHTG Meetings:

- Action item 12-24-3 (Set up an internal meeting later this FY to discuss proposed changes to the format of MRP reissuance meetings.) is complete. An internal meeting of SCVURPPP representatives is being held after the MC meeting to provide input.
- Action item 12-24-5 (Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC.) is in progress. Program staff distributed the guidance developed by Water Board (WB) staff to the MC last month, along with Program staff comments on the guidance. Comments from BAMSC members are being compiled and will be submitted to WB staff.
- Action item 12-24-7 (Prepare a proposed watershed stewardship collaboration work plan for FYs 2024-25 and 2025-26 and convene a special meeting to discuss the approach.) is in progress. Program staff are developing a Work Plan and will send it to

the MC for review. Program staff will also schedule a meeting to discuss the Work Plan.

Action Items from previous MC meetings:

- Action Item 7-24-3 (Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study) is in progress. Ken has been contacted, and Chris will send out a meeting poll to the MC to select a date and time.

## **V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA**

None.

## **VI. WATER BOARD STAFF COMMENTS**

None.

## **VII. PROGRAM BUSINESS**

### **A. PROGRAM MANAGEMENT**

#### **1. FY 2024-25 Annual Report**

Chris provided an overview of the FY 2024-25 Annual Report schedule. Program staff are available to conduct a completeness/consistency review of Co-permittee Annual Reports.

### **B. PROGRAM BUDGET**

#### **1. FY 2025-26 Program Assessments**

Chris reported that Program staff are working with the fiscal agent to finalize Co-permittee invoices for the FY 2025-26 assessments.

### **C. PROGRAM MANAGER'S REPORT**

#### **1. BAMS Collaborative Update**

Chris and Jill Bicknell (Program staff) provided the following updates:

- The EPA grant funded regional PCBs TMDL project has started. James Downing (Valley Water) was the SCVURPPP representative during the contractor procurement process. A SCVURPPP representative is now needed on the Project Management Team (PMT) to oversee project implementation. Rajani Nair (San José) said that Joe Schwennesen (San José) is available to represent SCVURPPP on the PMT.
- As part of a BAMSC project of regional benefit, an internal Work Group of the Long-Term GSI Technical Working Group (TWG) is preparing a TWG Summary and Recommendations Report for submittal with the 2025 Annual Reports per MRP Provision C.3.j.v.(6). The MC will be asked to approve the document at the August MC meeting.

#### **2. CASQA Update**

The CASQA Annual Conference will be held from September 15-17, 2025, in Pasadena. Early registration closes on August 4, 2025.

### 3. Grants Update

Jill informed the MC that guidelines for the Prop 4 stormwater grant will likely be issued for public comments in December 2025.

### 4. Legislative Update

Chris provided the following updates:

- SB601- This bill would fundamentally change the legal definitions for water bodies in California, add a citizen suit provision, change drinking water standards, revisit the enrollment requirements for business licenses under the Industrial General Permit (IGP), and add coverage requirements for any construction site under the Construction General Permit (CGP), and more. CASQA is currently opposing this bill. The bill passed out of the Assembly and the Senate Appropriations Committee. It is now with the Environmental Safety Committee for amendments.

## VIII. MRP IMPLEMENTATION

### A. NEW DEVELOPMENT AND REDEVELOPMENT

Program staff have completed developing a C.3 Data Form for Public Projects. Program staff are completing updates to the GSI details in Part 2 of the GSI Handbook and it will be posted on the SCVURPPP website soon.

### B. TRASH CONTROLS AND UNSHELTERED HOMELESS

Chris informed the MC that SCVURPPP Co-permittees continue to work towards the MRP 100% trash compliance benchmark. Tentatively, Water Board staff plan to bring an item to their Board in December on compliance with the 100% benchmark.

Vishakha Atre (Program staff) reported that Program staff met with County Office of Supportive Housing (County OSH) to discuss data available from the 2025 Point-in-Time (PIT) count survey for developing maps showing locations of unsheltered populations. A meeting of the Unsheltered Populations AHTG is scheduled for August 7, 2025.

### C. MONITORING / POLLUTANTS OF CONCERN

Chris reminded the MC to upload the completed *PCBs Screening Assessment Forms* and supporting materials for FY 2024-25 to the SCVURPPP website by July 29, 2025. He added that source property investigations are proceeding as planned. Program staff have started working with Paradigm on the RAA update.

### D. OUTREACH ACTIVITIES

Vishakha reported that the FY 2025-26 Watershed Watch Media Campaign Work Plan includes budget for developing videos promoting trash capture devices. Program staff are contacting Co-permittee staff to determine if there is an opportunity to film the installation or maintenance of these devices in the next few months.

## **E. OTHER PERMIT-RELATED ACTIVITIES**

### **1. Priority Items Identified by Program staff**

#### **a. Cost Reporting**

Jill provided the following updates:

- EOA is leading the consultant team that is developing a cost reporting tool for CASQA members to meet the State's cost reporting requirements. The consultant team met with State Water Board STORMS staff to review the State's guidance on cost reporting. The goal is to align the approach proposed by STORMS staff with that being developed for CASQA (which is based on the Bay Area Framework).
- Jill reminded the MC that Co-permittees should attach the cover sheet, Cost Reporting Summary Table, and Source of Funds Summary from their agency's completed FY 2024-25 Cost Reporting Framework to their FY 2024-25 Annual Report. The template cover sheet can be edited to explain Co-permittee costs, assumptions, and limitations. After the Annual Reports are submitted, Program staff will schedule a meeting of the Cost Reporting Work Group to discuss and debrief on the cost reporting process.

**Action:** Program staff will schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process.

#### **b. Asset Management**

Jill reminded the MC that Asset Management Plans needed to be submitted with their FY 2024-25 Annual Reports, including a description of their asset inventories, and encouraged them to reach out to Program staff for support if needed.

### **2. Management Committee Requested Items**

#### **a. Program Information Management Systems**

Program staff are creating a series of SharePoint pages to share SCVURPPP materials. The link will be shared with the MC soon.

## **IX. OTHER BUSINESS**

None.

## **X. CLOSED SESSION**

The MC met in closed session with Program Legal Counsel to discuss and receive legal advice concerning the renewal of the NPDES stormwater permit covering all 15 Program members and associated pending or anticipated litigation.

## **XI. ADJOURN**

The MC meeting adjourned at 12:00 pm.



**Santa Clara Valley  
Urban Runoff  
Pollution Prevention Program**

**Meeting Attendance Record**

DATE July 17, 2025

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto  
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

**CO-PERMITTEE REPRESENTATIVES**

(voting members)

***SIGNATURE***

Ursula Syrova – Cupertino

Alternate: Riley Moffatt

*Riley Moffatt*

Harun Musaefendic – Los Altos

Alternate: Jane Hou

*Jane Hou*

WooJae Kim – Los Altos Hills

Alternate: John Chau

-

Elaine Marshall – Milpitas

Alternate: Roberto Alonzo

*Elaine Marshall*

Carrie Sandahl – Mountain View

Alternate: Brian T. Jones

*Brian T. Jones*

Karin North – Palo Alto

Alternate: Pamela Boyle Rodriguez

Alternate: Michel Jeremias

*Pam Boyle Rodriguez*

Rajani Nair – San Jose

Alternate: Mary Morse

*Rajani Nair, Mary Morse*

Colleen Trostle – Santa Clara

Alternate: Dave Staub

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Winola Cheong – Sunnyvale

Alternate: Emma Hinojosa

*Winola Cheong, Emma Hinojosa*

Vanessa Marcadejas – Santa Clara County

Alternate: Zhenzhen Jiang

*Zhenzhen Jiang*

John Bourgeois - SCVWD

Alternate: James Downing

*John Bourgeois, James Downing*

Sheila Tucker – West Valley Communities

(Campbell, Los Gatos, Monte Sereno, and Saratoga)

*Sheila Tucker*

**URBAN RUNOFF PROGRAM STAFF**

Adam Olivieri

-

Jill Bicknell

*Jill Bicknell*

Chris Sommers

*Chris Sommers*

Vishakha Atre

*Vishakha Atre*

**ADDITIONAL ATTENDEES**

*Bryn Evans, CraftWater*

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*Wesley Klimczak, San Jose*

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*Robert Falk, R. Falk Law*

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**Santa Clara Valley Urban Runoff Pollution Prevention Program  
Management Committee Meeting Action Items**

**Action Items from July 17, 2025 MC Meeting**

<b>Action</b>	<b>Description</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Status</b>	<b>Comments</b>
7-25-1	Schedule a meeting of the Cost Reporting Work Group to discuss the cost reporting process.	Program staff	October	To be done	

**Action Items from November 21 and December 2, 2024 Budget AHTG Meetings (Updated)**

<b>Action</b>	<b>Description</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Status</b>	<b>Comments</b>
12-24-5	Discuss the appropriate content and forum for illicit discharge response training and bring back a recommendation to the Budget AHTG and MC.	Program staff	August	In progress	Guidance developed by WB staff distributed to the MC on 5/29/25. Comments from BAMSC members being compiled.
12-24-7	Prepare a proposed watershed stewardship collaboration work plan for FY 2025-26 and convene a special meeting to discuss the approach.	Program staff	August	Done	A draft FY 25-26 work plan was distributed to the MC and a meeting scheduled for August 20 to discuss the Work Plan.

**Action Items Remaining from Previous MC Meetings**

<b>Action</b>	<b>Description</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Status</b>	<b>Comments</b>
7-24-3	Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study to a small work group of Co-permittees that are subject to MRP Provision C.14.	Program staff	TBD	In progress	Will send meeting poll to MC.