

**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San José • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

November 21, 2024 Meeting

MATERIALS FOR INFORMATION

II. November 21, 2024 Agenda

III. October 17, 2024 Meeting Minutes

IV. October 17, 2024 Action Items



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AGENDA

MANAGEMENT COMMITTEE MEETING

November 21, 2024, 9:00 am – 10:30 am

In-person/Hybrid (Zoom) Meeting¹

Sycamore Conference Room, 3rd Floor, Sunnyvale City Hall, 456 W. Olive Ave., Sunnyvale

- 9:00** I. **Management Committee Meeting Call to Order/Introductions**
- II. **Additions or Revisions to Agenda; Announcements**
- III. **Approval of Minutes (October 17, 2024 meeting)**
- IV. **Review of Action Items from Last Meeting**
- 9:10** V. **Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- 9:15** VI. **Regional Water Board Staff Comments**
- VII. **Program Business**
- 9:20** **A. Program Management**
1. **Action Item: Final FY 2023-24 Program Self Audit Report – *request acceptance.***
- 9:30** **B. Program Budget**
1. **FY 2025-26 Program Budget Development – *status report.***
2. **FY 2023-24 Annual Budget Compilation (ABC) Report – *status report.***
- 9:40** **C. Program Manager’s Report**
1. **BAMS Collaborative Update – *information.***
2. **CASQA Update – *information.***
3. **Grants Update – *information.***

¹ *This Management Committee meeting is being conducted in-person and via Zoom. Please contact Program staff via email at jbicknell@eoainc.com if you would like to attend the meeting via Zoom.

VIII. MRP Implementation

10:00 A. New Development and Redevelopment

1. Priority Items Identified by Program Staff
 - a. Green Stormwater Infrastructure Work Plan Tasks - *status report*
 - b. Regional Projects – *status report*

10:05 B. Trash Controls & Unsheltered Homeless

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:10 C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff
 - a. Monitoring Planning and Implementation Tasks – *status report*
 - b. Regional Projects – *status report*
2. Management Committee Requested Items

10:15 D. Outreach Activities

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:20 E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff
 - a. Cost Reporting – *status report*
2. Management Committee Requested Items
 - a. Program Information Management Systems – *status report*

10:25 X. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
2. Miscellaneous – *information from MC members.*
3. AHTG Status Table – *updates requested.*
4. Planned Agenda Items for Future MC Meetings – *update.*

10:30 XI. Adjourn



**MANAGEMENT COMMITTEE MEETING
MINUTES**

October 17, 2024

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

John Bourgeois (Valley Water) called the meeting to order at 9:35 a.m. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no changes to the agenda. The following announcements were made:

- Emma Hinojosa (Sunnyvale) has been promoted to Environmental Programs Manager.
- The US Supreme Court is hearing a case regarding whether an NPDES permit issued pursuant to the authorities of the federal Clean Water Act may contain general prohibitions on discharges that cause or contribute to violations of applicable water quality standards (Receiving Waters Limitations).
- The Regional Monitoring Program's Annual Meeting was held on October 16, 2024. The focus of the meeting was contaminants of emerging concern.
- The Inaugural SF Bay Forum for Municipal Stormwater Management will be held on Thursday, November 7, 2024 in Oakland. The last date for registration is October 25, 2024.
- Water Board (WB) staff contacted the City of Santa Clara regarding access to some Guadalupe River outfalls to investigate discharges of selenium. Three Co-permittees (the City of Santa Clara, the City of San José, and Valley Water) are coordinating with the WB staff for sampling.
- Sheila Tucker (WVCWA) requested that the Watershed Watch Campaign's consultant develop and distribute a press release on the Pulse of the Bay Report and also post information on social media. Vishakha Atre (Program staff) clarified that press releases are currently not included in the consultant's FY 2024-25 budget. A social media post on the Pulse of the Bay report will be done next week.

III. APPROVAL OF MINUTES

Sheila asked that the minutes from the September MC meeting be edited to change her affiliation from West Valley Stormwater Authority (WVSA) to WVCWA. The name change is not formally approved yet.

Motion: Sheila Tucker (WVCWA) moved to approve the minutes from the September 19, 2024 MC meeting. **Second:** Rajani Nair (San José) **Vote.** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the September 19, 2024 meeting:

- None

Action Items from previous meetings:

- Action Item 9-24-1 (Form an Unsheltered Homeless Populations AHTG to coordinate on Best Management Practices (BMPs) implemented by Co-permittees and development of encampment maps) will be completed in January 2025.
- Action Item 7-24-1 (Set up a meeting to discuss how SCVURPPP can help facilitate future collaboration with County OSH on the 2025 PIT count) is complete. Program staff and several Co-permittee staff have started attending the 2025 PIT count meetings being organized by County Office of Supportive Housing staff.
- Action Item 7-24-3 (Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study) is to be done.
- Action Item 12-23-7 (Convene and support a Pesticide Controls AHTG during FY 2024-25) will be completed in January 2025.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

None.

VI. WATER BOARD STAFF COMMENTS

No updates.

VII. PROGRAM BUSINESS

A. PROGRAM MANAGEMENT

1. Action Item: Letter of Commitment for Participation in PCBs Regional Grant Project funded by USEPA

Chris Sommers (Program staff) provided an update on the PCBs Regional Grant Project funded by USEPA Region 9. The City of San Pablo will be the fiscal agent for the grant project. Once the grant agreement is executed, the City of San Pablo will issue an RFP to select a consultant team to implement the project. SCVURPPP will need to identify a Co-permittee representative to sit on the Project Management Team (PMT), which will oversee the 5-year grant project. SCVURPPP will likely receive an average of \$145,000 per year over the next five years from this grant. This funding will offset costs associated with Provisions C.8 and C.12. SCVURPPP and other Programs and Permittees (Phase II MS4s) are being requested to provide match (25%). A letter of commitment was sent to the MC on October 14, 2024. Chris asked the MC to consider approving the letter. The MC discussed the grant and requested that Program staff provide more information on the scope, budgets, and estimated cost savings over the next 5 years as part of the FY 2025-26 budget package.

Motion: Colleen Trostle (Santa Clara) moved to approve the Letter of Commitment for participation in the PCBs Regional Grant project funded by USEAPA. **Second:** Vanessa Marcadejas (County) **Vote:** Motion passed unanimously.

B. PROGRAM BUDGET

1. FY 2025-26 Program Budget Development

Program staff are developing the draft FY 2025-26 Program Budget as well as a memorandum with recommendations for using FY 2023-24 carryover funds. The first BATG meeting to discuss the budget will be held in-person (hybrid) on November 21,

2024, from 10:45 am to 2 pm, with a break for lunch (the MC meeting will be held prior to the BATG meeting, from 9:00-10:30 am). The second BATG meeting will be held on December 19, 2024.

C. PROGRAM MANAGER'S REPORT

1. BAMS Collaborative Update

No updates.

2. CASQA Update

The 2024 CASQA Annual Conference will be held on October 21-23, 2024 in Sacramento.

3. Grants Update

The USEPA plans to release their Notice of Funding Opportunity (NOFO) for grant funding under the Water Quality Improvement Fund (WQIF) BIL category. This category will fund projects that have measurable positive impacts in underserved communities of the San Francisco Bay Area, including improving the land and water of communities with environmental justice concerns and addressing climate change.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

The next C3PO AHTG meeting will be held on October 28, 2024.

B. TRASH CONTROLS AND UNSHELTERED HOMELESS

- Program staff will start conducting OVTAs in late October/early November. A PLDA inspection training will be held in early 2025.
- No comments have been received to date from WB staff on the Unsheltered Homeless Population BMP Report.

C. MONITORING / POLLUTANTS OF CONCERN

Chris provided the following updates:

- Nets will be redeployed at three outfalls for trash monitoring this fall. Receiving water trash monitoring, which is being funded through the Watching Our Watersheds grant, will also begin this fall.
- WB staff sent a letter approving the revised Control Measures Plan for Old Industrial Areas.
- A draft Caltrans Standard Operating Procedure (SOP) to manage potential PCBs-containing material in bridge roadway expansion joints during bridge/overpass replacement/repair was sent out on September 11th for public review and comment as part of the broader statewide Caltrans TMDL implementation Plan. Program staff are reviewing the draft SOP and working with BAMSC regional partners on developing a project profile for a regional project to provide guidance to Permittees consistent with the protocol, as required by the MRP.

D. OUTREACH ACTIVITIES

The Watching our Watersheds Outreach Work Plan was sent to the Scripts Review Work Group for review.

E. OTHER PERMIT-RELATED ACTIVITIES

The next SCVURPPP Information Management AHTG meeting will be held on November 1, 2024.

IX. OTHER BUSINESS

Rajani Nair (San José) thanked Valley Water for hosting the Unhoused People and Environment Summit on October 11th. John Bourgeois (Valley Water) said he would share the link to Summit materials with the MC.

X. ADJOURN

The MC meeting was adjourned at 11:00 a.m.



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Meeting Attendance Record

DATE October 17, 2024

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES
(voting members)

SIGNATURE

Ursula Syrova – Cupertino
Alternate: Alex Wykoff

Ursula Syrova

Harun Musaefendic – Los Altos
Alternate: Vency Woo

Harun Musaefendic, Vency Woo

WooJae Kim – Los Altos Hills
Alternate: John Chau

-

Elaine Marshall – Milpitas
Alternate: Roberto Alonzo

Elaine Marshall

Carrie Sandahl – Mountain View
Alternate: Brian T. Jones

Brian T. Jones

Karin North – Palo Alto
Alternate: Pamela Boyle Rodriguez
Alternate: Michel Jeremias

Pam Boyle Rodriguez

Rajani Nair – San Jose
Alternate: Mary Morse

Rajani Nair, Mary Morse

Colleen Trostle – Santa Clara
Alternate: Dave Staub

Colleen Trostle

Melody Tovar – Sunnyvale
Alternate: Madeline Khair

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Vanessa Marcadejas – Santa Clara County
Alternate: Garik Iosilevsky

Vanessa Marcadejas

John Bourgeois - SCVWD
Alternate: James Downing

John Bourgeois, James Downing

Sheila Tucker – West Valley Communities
(Campbell, Los Gatos, Monte Sereno, and Saratoga)

Sheila Tucker

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

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Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

Vishakha Atre

INTERESTED PARTIES/AGENCY REPRESENTATIVE

Trish Mulvey – Clean South Bay

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ADDITIONAL ATTENDEES

Brad Hunt, Palo Alto

Daryl Jordan, Monte Sereno

Emma Hinojosa, Sunnyvale

Shilpa Patel, Caltrain

Zhenzhen Jiang, Santa Clara

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from October 17, 2024 MC Meeting

Action	Description	Responsibility	Due Date	Status	Comments
None					

Action Items Remaining from Previous Meetings

Action	Description	Responsibility	Due Date	Status	Comments
8-24-1	Form an Unsheltered Homeless Populations AHTG to coordinate on Best Management Practices (BMPs) implemented by Co-permittees and development of encampment maps.	Program staff	January	To be done	
7-24-3	Invite Ken Schiff (SCCWRP) to make a presentation on the San Diego bacteria study to a small work group of Co-permittees that are subject to MRP Provision C.14.	Program staff	TBD	In progress	
12-23-7	Convene and support a Pesticide Controls AHTG during FY 2024-25.	Program staff	January	To be done	