

MANAGEMENT COMMITTEE INFORMATION PACKET



Santa Clara Valley *Urban Runoff* Pollution Prevention Program

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

July 20, 2023 Meeting

MATERIALS FOR INFORMATION

II. July 20, 2023 Agenda

III. June 15, 2023 Meeting Minutes

IV. June 15, 2023 Action Items

VIII. MRP Implementation

1. Memorandum to Management Committee, from Program Staff, re: Management Committee Briefing on Priority Items, July 2023
2. Highlights of BAMSC Committee and Subcommittee Meetings, June-July 2023
3. Construction AHTG Meeting Summary, June 15, 2023

Other Items

1. MC Calendar, July 2023 – September 2023



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AGENDA

MANAGEMENT COMMITTEE MEETING

July 20, 2023, 9:00am – 10:00am

Zoom Meeting¹

- 9:00** **I. Management Committee Meeting Call to Order/Introductions**
- II. Additions or Revisions to Agenda; Announcements**
- III. Approval of Minutes (June 15, 2023 meeting)**
- IV. Review of Action Items from Last Meeting**
- 9:10** **V. Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- VI. Regional Water Board Staff Comments**
- VII. Program Business**
- 9:15** **A. Program Management**
1. **Action Item:** Regional Trash Monitoring Plan and Quality Assurance Project Plan –
 request for approval.
2. FY 22-23 Annual Report – *status report.*
- 9:25** **B. Program Budget**
1. FY 23-24 Program Assessments – *status report.*
- 9:30** **C. Program Manager's Report**
1. BAMS Collaborative Update – *information.*
2. CASQA Update – *information.*
3. Grants Update – *information.*

¹ *This Management Committee meeting is being conducted in-person and via Zoom. Please contact Program staff via email at jcbicknell@eoainc.com if you would like to attend the meeting via Zoom.

VIII. MRP Implementation

9:35 A. New Development and Redevelopment

1. Priority Items Identified by Program Staff
 - a. Green Stormwater Infrastructure Work Plan Tasks - *status report*
 - b. Regional Projects – *status report*

9:40 B. Trash Controls & Unsheltered Homeless

1. Priority Items Identified by Program Staff
 - a. Long-term Trash Load Reduction Plan Guidance – *status report*
 - b. Regional Projects – *status report*
2. Management Committee Requested Items

9:45 C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff
 - a. Monitoring Planning Tasks – *status report*
 - b. Regional Projects – *status report*
2. Management Committee Requested Items

9:50 D. Outreach Activities

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

9:55 E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff
 - a. Cost Reporting – *status report*
2. Management Committee Requested Items
 - a. Program Information Management Systems – *status report*

IX. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
2. Miscellaneous – *information from MC members.*
3. AHTG Status Table – *updates requested.*
4. Planned Agenda Items for Future MC Meetings – *update.*

10:00 X. Adjourn



**MANAGEMENT COMMITTEE MEETING
MINUTES**

June 15, 2023

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

James Downing (Alternate for Chair, Valley Water) called the meeting to order at 9:36 a.m. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

The agenda item VII.A.1, "Program Management", was moved to occur after the announcements. There were no additions to the agenda. The following announcement was made:

- As the meeting took place in a hybrid in-person/Zoom format, the City of Sunnyvale was thanked for hosting the in-person portion at their City Hall.

III. APPROVAL OF MINUTES

Motion: Ursula Syrova (Cupertino) moved to approve the minutes from the May 18, 2023, MC meeting. **Second:** Melody Tovar (Sunnyvale). **Vote:** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the May 18, 2023, meeting:

- Action Item 5-23-1 (Request a version of the guidance on managing PCBs during building demolition that is highlighted to show changes to the MRP 2.0 guidance) is complete. It was emailed to the MC on 6/5/2023.
- Action Item 5-23-2 (Provide training on the Trash Load Reduction Dashboard) will be completed at the next Trash AHTG meeting (August), as the tool is being adapted to account for private land drainage areas (PLDAs) trash inspection program (TIP).

Action Items from previous meetings:

- Action Item 4-23-2 (Make a presentation to the Monitoring AHTG on the LID Monitoring Plan, future actions, and other monitoring taking place across the region) will be completed in Fall. Also, a presentation for the MC will be held in Fall.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

No comments were made.

VI. WATER BOARD STAFF COMMENTS

Water Board (WB) staff did not attend the meeting.

VII. PROGRAM BUSINESS

A. Program Management/Action Items

1. BAMSC Bay Area Cost Reporting Framework and Guidance Manual: Final Products

Jill Bicknell (Program staff) provided a brief overview on the products developed by a BAMS Collaborative Work Group to help Permittees meet MRP 3.0, Provision C.20 requirements to report stormwater program costs. The project team for the BAMSC Regional Cost Reporting project has completed the final draft Cost Reporting Framework (Excel spreadsheet tool) and Guidance Manual for review and approval by countywide programs and permittees. Two rounds of review of the draft products were conducted and comments incorporated into the final draft products.

SCVURPPP Co-permittees participated in the Regional Work Group as well as the SCVURPPP Work Group that met several times during the fiscal year and provided comments on the draft products. The MC was asked to approve the final products. Final products are due to the Regional Water Board by June 30, 2023, per MRP Provision C.20.

Motion: Melody Tovar (Sunnyvale) moved to approve the Final Cost Reporting Framework and Guidance Manual, contingent on the inclusion of the following items in the transmittal to the Regional Water Board: (1) BAMSC would request Regional Water Board's EO approval by December 31, 2023, to allow Permittees at least six months to put their accounting systems in place in preparation for the first cost reporting fiscal year. (2) State that it is anticipated that adjustments to the Framework and Guidance Manual may be made over time as Permittees gain experience with estimating and submitting MRP implementation costs. **Second:** Rajani Nair (San Jose). **Vote:** Motion passed unanimously.

2. FY 22-23 Annual Report

Jill Bicknell reported that the SCVURPPP guidance in the FY 22-23 Annual Report forms for Provisions C.12 and C.17 was revised to address comments received from Permittees. The revised forms were reposted on the MC ShareDrive and SCVURPPP members-only website.

Regional Water Board staff sent out a draft updated SMARTS guidance memo that Program staff is reviewing and providing comments. This document will be sent to Permittees as soon as the reviewing process is completed. It was recommended that Permittees that have a new Legally Responsible Party (LRP) start getting this change made in SMARTS to avoid issues at the time Annual Reports are submitted.

B. PROGRAM BUDGET

1. FY 23-24 Program Assessments

Chris Sommers (Program staff) reported that Program staff will be working with the fiscal agent on providing the final FY 22-23 accounting and all of the necessary documents for the Program Manager's FY 23-24 contract, as well as preparing the FY 23-24 Co-permittee assessments. As approved by the MC, there will be a refund from previous fiscal years (i.e., from previous carryover funds) reflected on the invoices for each Co-Permittee. Invoices will be sent out in mid-July.

C. PROGRAM MANAGER'S REPORT

1. BAMS Collaborative Update

Jill Bicknell provided the following update from the BAMS Collaborative Steering Committee meeting related to discussions with Water Board staff:

- The Tentative Order (TO) for the MRP 3.0 Permit Amendment was originally scheduled to be published by June 2, 2023 in order to meet the deadlines for an August 9, 2023 Water Board adoption hearing. The schedule has been delayed, and the adoption hearing moved to the September 13th Water Board meeting. The TO is expected to be released in the next 1-2 weeks. This will start a 30-day comment period. Comments will be due mid- to late July. SCVURPPP will prepare a draft comment letter based on the previous comment letter developed for the Administrative Draft amendment.

2. CASQA Update

Program staff provided the following updates:

- CASQA is following a number of bond measures related to flood protection and green infrastructure that are currently being heard in legislative committees. CASQA has sent an email asking municipalities to urge their local legislators to include more stormwater funding in future bonds.
- The next CASQA quarterly seminar will be held on July 13th. It will focus on stormwater control measures for trash and cost reporting. Chris will be presenting information on the Bay Area. Karen Ashby from Larry Walker Associates will be representing the BAMS Collaborative project team for the Bay Area Cost Reporting project.
- The 19th CASQA Annual Conference will be held in-person on September 11-13 in San Diego.

Action: *Jill Bicknell will get an areawide registration for the CASQA quarterly seminar.*

3. Grants Update

Program staff provided the following updates:

- The Water Quality Improvement Fund (WQIF) trash grant agreement is expected to be approved in July. An RFP process for grant management/assistance is expected to occur in July/August with a contract approved by September/October. In-kind match can be counted back to April 2023. A Request for Application (RFA) for the next round of WQIF funding (\$30M) is coming out in June with proposals due in August.
- There were some potential grant opportunities identified for the regional Climate Adaptation Report required by Provision C.21 through the ICARP Regional Resiliency Planning and Implementation Grant Program (RRGP). Due to lack of capacity, application-related work might be delayed until the next round of funding. At the BAMS Collaborative Steering Committee meeting, Solano Stormwater Alliance expressed their willingness to be the grant applicant.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

The next C3PO AHTG meeting will be held on June 26. Some of the agenda items for this meeting are the presentation of the GSI Vegetation Guide, status of updates to the C.3 Handbook, updated C.3 Data Form, new and updated C.3 outreach materials, and discussion of FY 22-23 annual report forms and guidance.

B. TRASH CONTROLS AND UNSHELTERED HOMELESS

Chris Sommers provided the following updates:

- Countywide stormwater program leads prepared a Draft Regional BMP Report for address potential water quality impacts from unsheltered homeless populations. The report includes BMP fact sheets as an attachment. The report was sent it to the Regional Work Group for review on May 31, 2023. Comments are due on June 16, 2023. The Draft Regional BMP Report will be sent to Countywide stormwater programs for further review after comments from the Regional Work Group are addressed.
- Program staff is working on updating the Trash Load Reduction Dashboard to include the private land drainage area (PLDA) inspection program so it will be ready to prepare the C.10 Section of the Annual Report. C.10 draft sections are expected to be sent to Permittees in early August.
- The Program completed all FY 22-23 OVTAs by the end of May 2023.
- The next Trash AHTG meeting will be held on June 20. At the meeting the status of the following Long-term Trash Reduction Guidance-related tasks will be discussed: revisions to baseline trash generation maps, trash dashboard updates and maintenance, development of a model PLDA trash control program, assistance in siting small (catch basin insert) types of full capture systems, and guidance on updating Co-permittee Long-term Trash Control Plans, which some Co-permittees will be required to submit to the Water Board if they are unable to achieve the 90% reduction goal by June 30, 2023. Water Board staff confirmed that these products can be uploaded to the Water Board's FTP site.
- State Water Board staff has released preliminary draft language for the statewide Phase II Permit reissuance. For the trash provisions, State Water Board staff is proposing that full trash capture devices be sized to meet the 1-year, 1-hour storm event when they are 50% full. As the current sizing is based on the 1-year, 1-hour storm event when the devices are empty, this change could create challenges for Permittees.

Action: Program staff will provide training for Co-permittees on conducting PLDA inspections. It will likely be held in the second or third week of July and it will include classroom and field components.

C. MONITORING AND POLLUTANTS OF CONCERN

- Regional Water Board staff has provided some preliminary comments on the LID Monitoring Plan and their formal comments are expected soon. Due to the long lead time to get the required equipment, the purchasing process has been initiated.

- The Trash Monitoring Plan was submitted to all Permittees and the Technical Advisory Group for review/comments. The majority of the technical advisors were very complimentary and supportive of the approaches for outfall trash monitoring. The final draft Plan will address advisor comments and is scheduled to be submitted for approval at the July MC meeting.
- The next POC AHTG meeting will occur on July 13th. Items to be discussed include the draft Source Property Investigation Work Plan and ongoing POC-related control program planning and implementation during MRP 3.0.

D. OUTREACH ACTIVITIES

- Earth Day Poster Contest: A total of 56 students submitted their artwork for the 2023 Earth Day Poster Contest. Program staff worked with Co-permittee staff to select winners. All winning posters are posted on the Watershed Watch website.
- The Program's new consultant, Gigantic Ideas Studio, developed a work plan for the next fiscal year. The three-year plan will implement suggestions that were made at the workshop held last February.
- OWOW Program: A total of 25 Santa Clara Valley stores are currently participating in the OWOW Program.

E. OTHER PERMIT-RELATED ACTIVITIES

1. Priority Items Identified by Program Staff

a. SCVURPPP website

Program staff is reviewing the website contents to make sure that posted materials are ADA-compliant and that there are no copyrighted materials/imagery.

IX. OTHER BUSINESS

A. Miscellaneous

The July 20th MC meeting will be held from 9-10 am in a virtual format.

X. ADJOURN

The MC meeting adjourned at 11:12 a.m.



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Meeting Attendance Record

DATE June 15, 2023

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES
(voting members)

SIGNATURE

Ursula Syrova – Cupertino
Alternate: Alex Wykoff

Ursula Syrova

Thanh Nguyen – Los Altos
Alternate: Erin McDannold

Erin McDannold

WooJae Kim – Los Altos Hills
Alternate: John Chau

-

Elaine Marshall – Milpitas
Alternate: Roberto Alonzo

Roberto Alonzo

Carrie Sandahl – Mountain View
Alternate: Brian T. Jones

Brian T. Jones

Karin North – Palo Alto
Alternate: Pamela Boyle Rodriguez
Alternate: Michel Jeremias

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Rajani Nair – San Jose
Alternate: Mary Morse

Rajani Nair

Colleen Trostle – Santa Clara
Alternate: Dave Staub

Colleen Trostle

Melody Tovar – Sunnyvale
Alternate: Madeline Khair

Melody Tovar, Madeline Khair

Vanessa Marcadejas – Santa Clara County
Alternate: Garik Iosilevsky

Garik Iosilevsky

John Bourgeois - SCVWD
Alternate: James Downing

James Downing

Sheila Tucker – West Valley Communities
(Campbell, Los Gatos, Monte Sereno, and Saratoga)

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URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

Adam Olivieri

Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

-

**INTERESTED PARTIES/AGENCY
REPRESENTATIVE**

Trish Mulvey – Clean South Bay

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ADDITIONAL ATTENDEES

Emma Hinojosa, City of Sunnyvale

Ileana Alvarado, Program staff

Yvana Hrovat, Haley and Aldrich

Julie Schaer, West Valley Communities

Brad Hunt, City of Palo Alto

Daniel Keller, Town of Los Gatos

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from June 15, 2023 Meeting

Action	Description	Responsibility	Due Date	Status	Comments
6-23-1	Obtain an areawide registration for the July CASQA quarterly seminar.	Program staff	July	Done	
6-23-2	Provide training for Co-permittees on conducting PLDA inspections. It will likely be held in the second or third week of July and will include classroom and field components.	Program staff	July	Done	Training held on July 11, 2023

Action Items Remaining from Previous Meetings

Action	Description	Responsibility	Due Date	Status	Comments
4-23-2	Make a presentation to the Monitoring AHTG on the LID Monitoring Plan, future actions, and other monitoring taking place across the region.	Program staff	August or September	To be done	
5-23-2	Provide training on the Trash Load Reduction Dashboard.	Program staff	August	To be done	Will occur at August Trash AHTG Meeting



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TO: Management Committee

FROM: Program Staff

DATE: July 14, 2023

SUBJECT: Management Committee (MC) Briefing on Priority Items

Program Management

- * MRP 3.0 Amendment – On April 7, 2023, Water Board staff shared an Administrative Draft Permit Amendment (Admin Draft) for review by MRP permittees. The Admin Draft contained edits to Provision C.3 related to alternative (non-LID) treatment measures, revised criteria for Special Projects Category C - Affordable Housing, and calculation of greened acres credits for regional projects. SCVURPPP submitted comments by the due date of May 1st. A Tentative Order (public draft) of the amendment was expected to be released by the end of May but has been delayed. It is now likely that the Draft Tentative Order (TO) will be publicly noticed sometime prior to the end of this month. The Water Board hearing considering the Order will likely be part of the October 11th Water Board meeting, but could also slip to a later month. Program staff are keeping apprised of the Draft TO release and are prepared to comment on the Draft TO on behalf of the Program. There will be at least a 30-day public comment period.
- * Trash Monitoring Plan and Quality Assurance Project Plan – Provision C.18 of MRP 3.0 requires two types of trash monitoring – outfall/MS4 discharge monitoring and receiving water monitoring. Outfall/discharge monitoring is scheduled to begin in WY 2024 (fall 2023) and receiving water monitoring in WY 2025 (fall 2024). Program staff have identified three locations for outfall monitoring. Descriptions of these sites and methods that will be used to address trash outfall monitoring are described in the regional Trash Monitoring and Quality Assurance Project Plans, which were released to Co-permittees, the regional Technical Advisory Group (TAG), and other stakeholders on May 26th for review/comment. The Draft Final MP and QAPP, which was revised based on comments received on the Draft version, was submitted to the Management Committee on July 13th for consideration of approval at the July 20th MC meeting. Once the Program has approved the MP and QAPP, the BAMS Collaborative Steering Committee will consider approval of these plans at their July 27th meeting and the BAMS chairperson will submit the documents to the Regional Water Board on behalf of all Permittees and Programs.

Note: * indicates that Program staff has identified this item for discussion and/or consideration for approval at the Management Committee meeting.

- Final Products - Bay Area Cost Reporting Framework and Guidance Manual – The project team for the BAMSC Regional Cost Reporting project has completed the final draft Cost Reporting Framework (Excel spreadsheet tool) and Guidance Manual for review and approval by countywide programs and permittees. Two rounds of review of the draft products were conducted and comments incorporated into the final draft products. SCVURPPP Co-permittees participated in the Regional Work Group as well as the SCVURPPP Work Group that met several times during the fiscal year and provided comments on the draft products. The MC will be asked to approve the final draft products at its June 15th meeting. Final products are due to the Regional Water Board by June 30, 2023, per MRP Provision C.20.
- Internal SCVURPPP Share Drive/Folder – Program staff have created an internal Share Drive/Folder for the MC, Budget AHTG, and all SCVURPPP AHTGs. The drive/folder is accessible by all MC and AHTG members and contains materials/documents associated with each group. The AHTG Status Table is also posted on the Program’s sharedrive/folder, which can be accessed by clicking [here](#).

New Development and Redevelopment

- GSI Vegetation Guide – The SCVURPPP GSI Vegetation Guide (Guide) focuses on 12 species of plants commonly found in bioretention measures. It details identification, characteristics, care, inspection and maintenance primarily using photos. Program staff have completed the guide. It is now posted on the [GSI webpage of the program website](#) and can also be accessed via [this direct link](#). It was also distributed to the C3PO AHTG via the SharePoint folder. A higher resolution version is also available upon request.
- Stormwater Treatment Measure (STM) Data Portal – Program staff is continuing to work individually with Co-permittees to resolve remaining data inconsistencies, add voluntary GSI projects and update new projects. Program staff strongly recommend Permittees submit the Stormwater Management Plan, typically a one-page construction plan sheet that shows the project boundary, DMAs, STM locations and DMA summary table, with each project. This plan sheet can be attached to the project record and provides details needed for Program staff to efficiently update records.
- C.3 Stormwater Handbook Update – Program staff prepared updates to this Handbook to include anticipated MRP 3.0 requirements and other needed changes. The draft Handbook was sent to the C3PO AHTG for review. Comments are due on July 21, 2023.
- C.3 Outreach Materials – Program staff has developed fact sheets to inform developers and project applicants about the new C.3 requirements, including a new fact sheet on requirements for single-family home projects. All are posted on the SCVURPPP website.

Industrial/Commercial Business Inspection

- IND/IDDE AHTG – The AHTG last met on April 25th via Zoom. The Final graffiti removal BMP fact sheet is posted on the Watershed Watch website at this [link](#) and was distributed to the AHTG.
- C.15.b.iii Emergency Firefighting Discharges - The Regional Firefighting Discharges Work Group to address Provision C.15.b.iii requirements met for the second time on June 1st. Updates on the Regional Work Group will be provided through the IND/IDDE AHTG. The item will be first on the agenda in case there are interested parties that do not need to attend the full AHTG meeting.

Municipal Maintenance

- Pesticide Tracking Template - Program staff updated the SCVURPPP Pesticide Tracking template Excel workbook for FY 23-24 and emailed it to the AHTG on June 30th.

Construction Controls

- Construction AHTG – The last AHTG meeting was held on March 1st. Program staff are still working on responding to the substantial number of second round of comments on the SCVURPPP BMP Plan sheet.
- Management of PCBs during Building Demolition - The BAMSC Enhancements to the Program for Managing PCBs during Demolition guidance materials were finalized and approved by the BAMSC Steering Committee and Countywide Programs. Program staff presented an overview of the MRP 3.0 requirements related to PCBs and demolition at the AHTG meeting on June 15th from 1:00-2:30 pm via Zoom. The presentation PDF is posted to the library on the SCVURPPP website and the video recording is posted to the SCVURPPP members-only webpage.
- Construction Inspector Training - Program staff will be surveying the AHTG to determine the preferred time of year for the FY 23/24 inspector training workshop.

Water Utility

- Water Utility AHTG – There are no meetings scheduled and no update on the State Drinking Water Systems Discharges General Permit being updated.

Watershed Education and Outreach

- Watershed Watch Campaign Work Plan – Program staff worked with Gigantic Idea Studio to address comments received on the Watershed Watch Campaign FY 23-24 and Multi-year Work Plan. The revised Work Plan was distributed to the WEO AHTG.

Pesticide Controls

- Our Water Our World Store Visits – Program staff completed the final round of store visits for FY 22-23.

Watershed Management Initiative

- Zero Litter Initiative (ZLI) – The ZLI Steering Committee meets approximately monthly via Zoom. The next meeting is scheduled for September 1st.

Trash Controls

- On-land Visual Trash Assessments (OVTAs) – FY 22-23 OVTAs are complete. Consistent with the Program's Work Plan, Program staff will be developing an OVTA-specific Work Plan in early FY 23-24 before starting OVTAs. The Work Plan will be provided to the Trash AHTG for review. The goal is to restart OVTAs in August/September 2023.
- Long-term Trash Reduction Guidance –Subtasks being completed by Program staff as part of the Long-term Trash Reduction Guidance task include the following: revisions to baseline trash generation maps, trash dashboard updates and maintenance, development of a model private land drainage area (PLDA) trash control program, assistance in siting small (catch basin insert) types of full capture systems, and guidance on updating Co-permittee Long-term Trash Control Plans, which some Co-permittees will be required to submit to the Water Board if they are unable to achieve the 90% reduction goal by June 30, 2023. The status of each of these subtasks will be discussed at the August Trash AHTG meeting.
- PLDA Inspection Training and Support Materials – Program staff have provided a number of guidance materials that Co-permittees can use to implement their PLDA Trash Inspection Program (TIP). These materials include: inventories of PLDAs, template TIP Plan, guidance memo on developing and implementing the TIP. In addition, Program staff have held one pilot and one full PLDA TIP trainings for Co-permittees. The full training was held on July 11th and was attended by over 30 Co-permittee staff. Presentation materials from the training and the

template field form for conducting PLDA inspections is now posted on the Program's sharedrive/folder, which can be accessed by clicking [here](#). In addition to these materials, Program staff have also developed a PLDA factsheet and template letter for communicating with PLDA owners/managers about the TIP. These materials will also be posted on the Program's sharedrive/folder by the end of July for use by Co-permittees.

- Trash AHTG Meetings – The Trash AHTG typically meets on the 3rd Tuesday of the month. The last meeting was on June 20th. The next meeting is scheduled for August 16th.

Unsheltered Populations Management

- Unsheltered Homeless Populations BMP Report – MRP 3.0 requires Permittees to collectively develop a best management practice report that identifies effective practices to address non-stormwater discharges associated with homeless populations. The draft BMP Report developed by the BAMSC Unsheltered Homeless Populations Regional Work Group was sent to the Trash AHTG for review. Comments are due by July 21, 2023.
- Map of Unsheltered Homeless Population Locations – MRP 3.0 requires Permittees to develop maps identifying the approximate locations of unsheltered homeless populations. Program staff prepared draft maps based on the 2022 PIT Count data provided by the County and sent them to the Trash AHTG for review. Comments/edits are due by July 21, 2023.

Monitoring / Pollutants of Concern

• Monitoring

- Low Impact Development (LID) Monitoring – Similar to trash outfall/discharge monitoring, LID monitoring is scheduled to begin in WY 2024 (fall 2023). Program staff identified two potential locations for LID monitoring in the City of San Jose and developed a draft monitoring plan for those sites. Additionally, Program staff worked with the other Bay Area Stormwater Programs to develop a regional LID Monitoring QAPP. Both the Draft Monitoring Plan and QAPP were submitted to the Regional Water Board (RWB) on May 1st. Comments have not yet been received from RWB staff on the Monitoring Plan, but are expected by mid-July. Program staff participated in a meeting with RWB staff Keith Lichten on June 9th and requested (and received) tentative approval of the monitoring sites and equipment lists so that equipment purchases could begin.
- POCs Monitoring – Planning for WY 2024 POCs monitoring began in July 2023. Sites are currently being identified and discussed with the POC AHTG. Sediment and stormwater sample collection is planned during the summer and fall/winter of WY 2024.
- Pesticide/Toxicity Monitoring – MRP 3.0 requires that the Program conduct wet weather and dry weather monitoring for pesticides and toxicity. SCVURPPP is working with BAMSC regional partners to successfully accomplish all wet weather pesticides and toxicity monitoring requirements. MRP 3.0 requires that a regional total of 10 wet weather samples be collected during the permit term. SCVURPPP is responsible for 3 of the 10 samples, which were successfully collected from Stevens Creek, San Tomas Aquino, and Guadalupe River during a storm in early November 2022. Wet weather pesticide and toxicity monitoring is now complete for the permit term, barring any resampling needed based on the results. Dry weather sampling will begin in July 2023.

▪ Pollutants of Concern Controls

- PCB/Hg Source Property/Area Identification Studies – Program staff continue to implement Source Property investigation activities and have developed a Source Investigation Work Plan to be fully consistent with MRP 3.0 provision C.11/12.b requirements, which are more focused on old industrial areas. The status of these activities was discussed at the POC AHTG meeting in May. Program staff are currently revising the Work Plan to address Co-permittee comments. Program staff also have held meetings and are currently planning

follow-up meetings with specific Co-permittees to discuss ongoing source property investigations and potential referrals to the Water Board.

- Control Measures Plan for Old Industrial Land Use Areas and Areas with Moderate Levels of PCB/mercury – Program staff developed a Control Measures Plan, consistent with MRP 3.0 Provision C.11/12.c, that outlines measures that Co-permittees and the Program will take during MRP 3.0 to address the PCBs and mercury load reduction requirements in this Provision. The Final Plan was submitted to the Regional Water Board on March 30, 2023. Water Board staff intend to send a response letter to SCVURPP by the end of July that will detail additional follow-up actions that will be required. Program staff developed a memo providing guidance on the development and implementation of a new program to address properties with moderate PCBs. The memo will be discussed at the July 13th POC AHTG meeting, and comments on the memo are due on July 24th.
- Tracking POC Control Measure Implementation – The Program’s Stormwater Treatment Measures Data Portal is available to the public at <https://scvurppp.org/gsi/>. The current structure of the database is in Phase I. Phase 2 is planned to be completed in FY 2023-24. Additional functionality will be added to the database as well during future phases to align with MRP 3.0 Asset Management requirements.
- Controlling PCBs from Bridges and Overpasses – The Program has been tracking progress of the Caltrans Specification to manage potential PCBs-containing material in bridge roadway expansion joints during bridge/overpass replacement or major repair. A draft SOP was sent out at the end of June. An additional review and comment period is expected after the draft SOP has been revised to address RWB comments. Program staff have also been working with Co-permittees to develop an inventory of bridges within the County that is due with the Program’s 2023 Annual Report.
- Controlling PCBs from Electrical Utilities – The Program led a regional workgroup to address requirements for municipal electrical utilities within the MRP area. The workgroup met twice (May 16th and June 8th) to discuss the requirements and develop the necessary products that are due with the 2023 Annual Reports. The Program produced a draft SOP for updating spill response and reporting for spills from municipal electrical utility equipment, which is currently under review by municipal utility staff. The Workgroup will have a 3rd meeting in July (date TBD) to finalize the SOP. The Program is also working with municipal utility staff from Silicon Valley Power (SVP) and the City of Palo Alto Utilities (CPAU) to gather the data needed for Annual Reporting.
- Management of PCBs during Building Demolition – With assistance from Program staff, Co-permittees are using the information, tools and guidance provided via the BASMAA regional project to implement a PCBs in Building Demolition Management Program. Co-permittees should continue to implement the established PCBs in demolition program in FY 2022-23, consistent with guidance provided by Program staff.
- SF Bay Regional Monitoring Program (RMP) – Program staff serves as stormwater representatives on the RMP’s Steering Committee (SC) and Technical Review Committee (TRC). Program staff participates to ensure, to the extent possible, that information needs and priority projects for the RMP align with monitoring needs and requirements identified in the regional stormwater permit. The TRC met in March and the Steering Committee met in April. The Steering Committee will next meet in July and the TRC met again in June. In addition, Program staff serve as stormwater representatives on various RMP workgroups, including the Sources Pathways and Loadings Workgroup (SPLWG) and the Contaminants of Emerging Concern Workgroup (CECWG).
- Monitoring & Pollutants of Concern AHTG Meetings
 - The POC AHTG last met July 13th to discuss the Draft Source Property Investigation Work Plan and ongoing POC-related control program planning and implementation during MRP 3.0. The next POC AHTG meeting will occur in September or October (TBD).

- The Monitoring AHTG met on March 7th to discuss the WY 2022 UCMR, LID monitoring plan, and Trash monitoring plan. The next Monitoring AHTG meeting is TBD.



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Highlights of Bay Area Municipal Stormwater (BAMS) Collaborative Steering Committee, Subcommittee and Work Group Meetings June - July 2023

Steering Committee – June 22, 2023

Co-Chairs – Emily Corwin (SSA) and Karin Graves (CCCWP)

SCVURPPP representatives – Jill Bicknell and Chris Sommers (Program staff)

Internal Meeting

- Continued to discuss next steps on collaboration with Water Board (WB) management and staff. Priorities are developing a spill response procedure and updating SMARTS guidance. Other issues to be addressed include posting of inspection reports on SMARTS and LID/Special Projects review comments. Next meeting with WB will be scheduled in August.
- Approved the following regional project deliverable: *Final Bay Area Cost Reporting Framework and Guidance Manual*. Products will be submitted by June 30 via email to WB staff by BAMSC Co-Chair Emily Corwin.
- Shared information on the status of permittees achieving the 90% trash load reduction benchmark by June 30.
- Discussed next steps on bioretention design for full trash capture. A meeting with Dublin Environmental on the bioretention modeling effort will be scheduled in late June. The plan is to document the process that permittees will use to demonstrate that a bioretention facility is effectively capturing trash. A pilot project for observing performance and O&M requirements was proposed.
- Received an update on the status of the WQIF trash grant and upcoming WQIF grants. The trash grant agreement is expected to be approved in July. An RFP process for grant management/assistance is expected to occur in July/August with a contract approved by September/October. In-kind match can be counted back to April 2023. A Project Management Team has been formed with representatives from SCVURPPP (Simret), CCCWP (Liz Yin, LWA), SMCWPPP (Reid Bogert), and ACCWP (Sharon Gosselin). An RFA for the next round of WQIF funding (\$30M) is coming out in June with proposals due in August (extended to September).
- The Steering Committee intends to continue to maintain the BASMAA website and surface cleaner certification program but no plans have been made (other than renewing the website license).
- Received an update on the process for developing the BAMSC New/Redevelopment Regional Supplement for FY 22-23 Annual Reports. Jill Bicknell is leading the effort with assistance from Reid Bogert, Peter Schultze-Allen, Daniel Matlock and John Steere. The other Annual Report Supplements (Pesticides Regulatory Report and Our Water Our World Program Report) will come from CASQA.
- Received updates from the MRP 3.0 Work Groups.

External Meeting

- Received updates from the MRP 3.0 Work Groups.
- Regional Work Groups
 - **Unsheltered Populations** – Countywide stormwater program leads prepared the Draft Regional BMP Report, which includes the BMP fact sheets as an attachment, and sent it to the Regional Work Group for review on May 31, 2023. Comments from the Work Group were addressed and the Draft Regional BMP Report was sent to Countywide stormwater programs for further review. Comments are due on July 21, 2023.
 - **Firefighting Discharges** – The report from this Work Group is not due until September 2025 but the MRP requires the Work Group to meet twice per year. A project profile to develop the Regional BMP Report was developed and was reviewed by the Work Group. The draft Project Profile will be provided to the Steering Committee for review and the final is expected to be approved at the September meeting. The first meeting for FY22/23 was held on March 14th and the second meeting for the FY was held on June 1st.
 - **Cost Reporting Framework and Methodology** – The final draft Framework and Guidance Manual were sent to the countywide programs on June 2nd for approval during June. The final products will be submitted to the WB by June 30th, following approval by the BAMSC Steering Committee at today's meeting.
 - **Bay Area Hydrology Model (BAHM)** – The Work Group met on June 21 and received a demo of the updated model. The updates are on track to be completed by June 30th and will be sent to the Work Group by that date. A project profile will be developed for trainings and video development during FY 23-24.
 - **PCBs in Building Demolition** – The final work products were distributed to Countywide Programs for approval on May 5th. The BAMSC Steering Committee approved the final documents at the May 25th meeting. The documents were finalized and distributed on May 30th. The final work products are available in the SCVURPPP Sharepoint folder. The work products will also be posted on the SCVURPPP website.
 - **Receiving Water Limitations (RWL) Monitoring** – The Work Group was tasked with developing a regional Receiving Waters Monitoring Report (Plan), as required by the MRP. The final report was approved by the BAMSC Steering Committee on March 23rd and submitted to the WB by March 31st by each Program via their Urban Creeks Monitoring Reports. WB staff provided comments on the Plan in June 2023. The Work Group may need to respond to WB staff comments and revise the report, but not until later in the permit term. No meetings are planned until comments are received.
- Caltrans Collaboration (Hardeep Takhar)
 - **Partnerships** – The SHOPPP program funded seven projects in 2022 and Caltrans is continuing to look for partnership opportunities with Permittees. For TMDL compliance, they can fund projects that don't necessarily include their ROW, and they can get three times the credit for funding projects in old industrial areas. Trash capture projects remain the highest priority, but TMDL-related projects are second in line. Unlike trash projects, TMDL projects do not have to address Caltrans' ROW.
- Water Board Collaboration (Derek Beauduy)
 - **MRP 3.0 Permit Amendment** – Derek reported that the permit amendment adoption hearing has been delayed until September 13. Derek reported that the amendment language was basically final but undergoing internal review. He expected it to be released by June 23 or early the next week. If released on June 23, comments would be due by July 24. He said the amended provisions were generally in line with the Administrative Draft language, with the removal of regional projects language in C.3.j and addition of a Fact

Sheet. At the September hearing, there will also be information items on equity/DAC issues and monitoring costs, and an opportunity for permittees to comment as well.

- **SMARTS Guidance** – WB staff sent out a revised updated version of the SMARTS Guidance for permittee review in early June. Sandy Mathews, Kristin Kerr, and Jill Bicknell provided comments. It was suggested that the process for submitting amended annual reports be described in a separate memo once it is worked out.
- **Submittal of Trash 90% Compliance Letters and Load Reduction Plans** – WB staff sent out information on how to upload letters and plans to the WB's FTP site. They do not currently have a plan or timeline for review of submittals.
- **Monitoring Plans** – WB staff (Keith Lichten and Zach Rokeach) are reviewing the Receiving Water Limitations Monitoring Plan and LID Monitoring Plan and hope to provide comments/approvals by mid-June. It was reported that proposed sites were acceptable.

Next Meeting – July 27, 2023 (Virtual meeting; 9:30am-12pm for internal meeting and 1pm-3pm for main meeting.)

PIP Subcommittee

Chair – TBD

SCVURPPP representative – Vishakha Atre (Program staff)

Next Meeting – TBD

Development Subcommittee – June 13, 2023

Co-Chairs – John Steere (Contra Costa County) and Daniel Matlock (City of Fremont)

SCVURPPP representatives – Tiffany Ngo (City of San José), Peter Schultze-Allen and Jill Bicknell (Program staff)

External Meeting

- Brief announcement on a planned topic for the September 19th DS meeting. There will be a panel of invited guests to discuss GSI measure maintenance and workforce development.
- Received updates on the MRP 3.0 Work Groups.
- Received an update from WB staff on the MRP 3.0 amendment process/schedule.
- Received an update on the FY 22-23 Annual Report.
- Caltrans staff provided a presentation on Partnership Pathways including Financial Contribution Only (FCO), Cooperative Implementation Agreements (CIA), and new/redevelopment requirements (Alternative Compliance). The presentation was recorded and can be provided upon request. A PDF of the PowerPoint presentation has been distributed.

Internal Meeting

- C.3 concerns and questions
- Discussion of MRP 3.0 amendment

Next Meeting - September 19, 2023 (meets quarterly)

Trash Subcommittee – No May/June Meeting

Chair – Liza DeFrain (MCSTOPPP); *Vice Chair* – Chris Sommers (SCVURPPP) and Beth Baldwin (Contra Costa County)

SCVURPPP representatives – Liz Neves (San Jose), Sheila Tucker (West Valley), and Chris Sommers (SCVURPPP).

Next Meeting – July 25, 2023

Monitoring/POCs Subcommittee – July 5, 2023

Chair – Lisa Austin (ACCWP); *Vice Chair* – Lisa Sabin (SCVURPPP)

SCVURPPP representatives – Chris Sommers and Lisa Sabin (SCVURPPP), Simret Yigzaw (San Jose), and James Downing (Valley Water)

Internal Meeting:

Attendees discussed ongoing regional coordination and planning efforts related to MRP 3.0, including the following topics:

- Regional project profile for the Comprehensive Bioassessment Data Report.
- C.8 monitoring (trash, LID, POC and receiving water limitations monitoring), including an update that C/CAG has received the WQIF grant award notification from EPA and is working on the grant agreement (expected by end of July) and RFP for consultant services should be sent out in August; revisions/response to comments on Trash Monitoring Plan and next steps; planning for upcoming LID and Trash monitoring this Fall.
- Regional coordination to address C.11/12 reporting requirements, including development of bridge inventories (C.12.d), PCBs in municipal electrical utility equipment (C.12.e), and Fate and Transport Study Workplan. Attendees discussed the potential for WQIF grant application to support PCBs detective dogs study and planned outreach to SFEI.
- Providing updates on MRP 3.0 monitoring costs to WB for the September Board meeting.
- Caltrans Draft SOP for caulking in bridges and overpasses, including questions and issues to discuss with RWB staff.
- Attendees received updates on recent SF Bay Regional Monitoring Program workgroup activities.

Main (External) Meeting:

The subcommittee received updates from WB staff on relevant topics and provided updates to WB staff on ongoing projects including:

- Status and schedule for the WB staff's review and response to comment letters about the proposed permit amendment.
- Status of WB staff's review of LID Monitoring plans and next steps, including a comment letter that will be sent out in about one week to identify specific issues that need to be addressed.
- WB staff's reaction to Old Industrial Area Control Measure Plans submitted in March and next steps, including a letter that will be sent to each Program by the end of July detailing required follow-up to remedy the plans over the next few months.
- WB staff informed attendees they are planning to send out letters soon confirming source property referrals that are now considered abated.
- WB staff acknowledged no new progress has been made with PG&E on gaining information on PCBs in electrical equipment.
- Permittees provided WB staff with status updates on LID and trash monitoring plans and preparation for Fall 2023 monitoring.

- WB staff and Permittees discussed the Caltrans SOP for PCBs removal and comments/concerns that WB will submit with their comments to the State Board by the end of the week.

Next Meeting – Sept 6, 2023 (meets bimonthly)

**SCVURPPP Construction Ad Hoc Task Group (AHTG)
Meeting Summary Report
June 15, 2023**

Key Issues Discussed:

Introductions and Announcements

- The State Board/Regional Board Construction Stormwater General Permit Road Show will be in Oakland on July 26th. These meetings throughout the state are to provide information on the new State Construction General Permit that will be effective September 1, 2023. The registration flyer was emailed to the AHTG.

Provision C.12.g. Manage PCB-Containing Materials and Wastes During Building Demolition Activities

- Peter Schultze-Allen, Program staff, gave a presentation on the MRP Provision C.12.g Manage PCB-Containing Materials and Wastes During Building Demolition Activities requirements and the Bay Area Municipal Stormwater Collaborative (BAMSC) Work Group guidance materials to address the MRP requirements. A PDF of the presentation will be available in the SCVURPPP website Library. A recording of the presentation will be available on the SCVURPPP members only website under the Construction AHTG table on the Other Program Elements webpage.

Construction Site Inspector Workshop

- There will be a Construction Site Stormwater Inspector workshop in FY 23/24.
- Kristin will survey the AHTG for the preferred time of FY 23/24 to hold a SCVURPPP construction site stormwater inspector workshop.

Next Meeting – TBD. A meeting will be scheduled to discuss the FY 23/24 inspector training.

Action Items

- Program staff will survey the AHTG for the preferred time of FY 23/24 to hold a SCVURPPP construction site stormwater inspector workshop and then schedule an AHTG meeting to discuss.
- Program staff will post the Managing PCBs During Building Demo presentation in the SCVURPPP library and the recording of the presentation on the SCVURPPP members only website.

Meeting Attendance List

Location Date		Zoom Videoconference June 15, 2023, 1:00-2:30pm
First Name	Last Name	Agency
Peri	Newby	City of Campbell
Tony	Tran	City of Campbell
Ursula	Syrova	City of Cupertino
Marichrisse	Hoang	City of Mountain View
Brian	Jones	City of Mountain View Fire and Environmental Protection
Brad	Hunt	City of Palo Alto
Rachel	Clemons	City of San Jose
Maile	Harrison	City of San Jose
Brandon	Massey	City of San Jose
Tommy	Nguyen	City of San Jose
Thao	Nguyen-Pham	City of San Jose
Cecilia	Rios	City of San Jose
Mary	Simonis	City of San Jose
Alexander	Piñon	City of San José
Shayan	Serajeddini	City of San Jose
Ryan	Sommers	City of San Jose
Simret	Yigzaw	City of San Jose
Rocio	Munoz	City of San Jose, ESD
Edwin	Balquiedra	City of Santa Clara
Evelyn	Flores	City of Santa Clara
Damaris	Han	City of Santa Clara
Kevin	King	City of Santa Clara
Brandon	Redic	City of Santa Clara
Colleen	Trostle	City of Santa Clara
Bennett	Chun	City of Sunnyvale
Richard	Gutierrez	City of Sunnyvale
Emma	Hinojosa	City of Sunnyvale
Stephen	Ping	City of Sunnyvale
Rick	Gomes	County of Santa Clara
Warren	Krause	County of Santa Clara
Edwin	Limpot	County of Santa Clara
Leilani	Locker	County of Santa Clara
Christina	Rosas	County of Santa Clara
Jess	Medina	County of Santa Clara - Department of Planning & Development
Ileana	Alvarado	SCVURPPP Program Staff
Kristin	Kerr	SCVURPPP Program Staff
Peter	Schultze-Allen	SCVURPPP Program Staff
Kara	Baker	Stanford University

Location		Zoom Videoconference
Date		June 15, 2023, 1:00-2:30pm
First Name	Last Name	Agency
Robert	Gray	Town of Los Gatos
Julie	Schaer	WVCWA

Scheduled Meetings and Deliverables

July – September 2023

July 2023

5	BAMS Collaborative Monitoring & Pollutant of Concern (MPC) Subcommittee 10:00 am – 3:30 pm	Microsoft Teams Meeting
11	Private Land Drainage Area (PLDA) Trash Inspection Training 10:00 am – 3:00 pm	San Jose City Hall
13	CASQA Quarterly Meeting/Seminar 10:00 am – 3:00 pm Pollutants of Concern (POC) AHTG 1:00 pm – 3:00 pm	Zoom Meeting Zoom Meeting
20	Management Committee 9:30 am – 11:00 am <ul style="list-style-type: none"> • Trash Stormwater Outfall Monitoring Plan 	Zoom Meeting
25	BAMS Collaborative Trash Subcommittee 9:30 am – 12:00 pm	Zoom Meeting
27	BAMS Collaborative Steering Committee Internal Portion: 9:30am – 12:00pm External Portion: 1:00 pm – 3:00 pm	Zoom Meeting

August 2023

2	BAMS Collaborative C.8 Trash/LID Planning Meeting 10:00 am – 12:00 pm	Microsoft Teams Meeting
15	Trash AHTG 1:00 pm – 3:00 pm	Zoom Meeting
17	Management Committee 9:30 am – 11:00 am	Zoom Meeting
24	BAMS Collaborative Steering Committee Internal Portion – 9:30am – 12:00pm External Portion - 1:00 pm – 3:00 pm	Zoom Meeting
28	C3PO AHTG 1:30 pm – 3:00 pm	Zoom Meeting

Sep 2023

1	WMI – Zero Litter Initiative Steering Committee 9:00 am – 10:00 am	Zoom Meeting
6	BAMS Collaborative Monitoring & Pollutant of Concern (MPC) Subcommittee 10:00 am – 3:30 pm	Microsoft Teams Meeting
11-13	CASQA Annual Conference	San Diego
19	BAMS Collaborative Development Subcommittee 1:00 pm – 3:00 pm	Zoom Meeting
19	Trash AHTG 1:00 pm – 3:00 pm	Zoom Meeting
20	WMI – Land Use Subgroup 10:00 am – 11:30	Zoom Meeting
21	Management Committee 9:30 am – 11:00 am	Zoom Meeting
26	BAMS Collaborative Trash Subcommittee 9:30 am – 12:00 pm	Zoom Meeting
28	BAMS Collaborative Steering Committee Internal Portion – 9:30am – 12:00pm External Portion - 1:00 pm – 3:00 pm	Zoom Meeting