

**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

November 16, 2023 Meeting

MATERIALS FOR INFORMATION

II. November 16, 2023 Agenda

III. October 19, 2023 Meeting Minutes

IV. October 19, 2023 Action Items



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

AGENDA

MANAGEMENT COMMITTEE MEETING

November 16, 2023, 9:00am – 10:30am

Zoom Meeting¹

- 9:00** **I. Management Committee Meeting Call to Order/Introductions**
- II. Additions or Revisions to Agenda; Announcements**
- III. Approval of Minutes (October 19, 2023 meeting)**
- IV. Review of Action Items from Last Meeting**
- 9:10** **V. Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- VI. Regional Water Board Staff Comments**
- VII. Program Business**
- 9:20** **A. Guest Speaker – City of San José’s Outreach Campaigns with the Earthquakes and Sharks Sports Teams (*Jennie Loft, Public Information Manager, City of San José*).**
- 9:40** **B. Program Management**
1. Final FY 22-23 Program Manager Self Audit Report (Full Year) – *status report*.
- 9:45** **C. Program Budget**
1. FY 24-25 Program Budget Development – *status report*.
- 9:50** **D. Program Manager’s Report**
1. BAMS Collaborative Update – *information*.
2. CASQA Update – *information*.
3. Grants Update – *information*.

¹ *This Management Committee meeting is being conducted via Zoom only. Please contact Program staff via email at jcbicknell@eoainc.com if you would like to attend the meeting via Zoom.

VIII. MRP Implementation

10:00 A. New Development and Redevelopment

1. Priority Items Identified by Program Staff
 - a. Green Stormwater Infrastructure Work Plan Tasks - *status report*
 - b. Regional Projects – *status report*

10:05 B. Trash Controls & Unsheltered Homeless

1. Priority Items Identified by Program Staff
 - a. Long-term Trash Load Reduction Plan Guidance – *status report*
 - b. Regional Projects – *status report*
2. Management Committee Requested Items

10:10 C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff
 - a. Monitoring Planning Tasks – *status report*
 - b. Regional Projects – *status report*
2. Management Committee Requested Items

10:15 D. Outreach Activities

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

10:20 E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff
 - a. Cost Reporting – *status report*
2. Management Committee Requested Items
 - a. Program Information Management Systems – *status report*

10:25 IX. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
2. Miscellaneous – *information from MC members.*
3. AHTG Status Table – *updates requested.*
4. Planned Agenda Items for Future MC Meetings – *update.*

10:30 X. Adjourn



**MANAGEMENT COMMITTEE MEETING
MINUTES**

October 19, 2023

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

John Bourgeois (Chair, Valley Water) called the meeting to order at 9:35 a.m. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no additions to the agenda. No announcements were made.

III. APPROVAL OF MINUTES

Motion: Ursula Syrova (Cupertino) moved to approve the minutes from the September 21, 2023, MC meeting. **Second:** Colleen Trostle (Santa Clara). **Vote.** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the September 21, 2023, meeting:

- Action Item 9-23-1 (Send the CASQA Conference feedback survey link to the MC.) is done. The email was sent to the MC on 9-21-23.
- Action Item 9-23-2 (Send information on ACA-1, ACA-13, and California Two-Thirds Legislative Vote and Voter Approval for Fee and Charge Increases Initiative to the MC.) is done. The email was sent to the MC on 9-21-23.

Action Items from previous meetings:

- Action Item 8-23-1 (Invite County Office of Supportive Housing staff to a future Trash AHTG meeting to provide an update on the Point-in-Time count survey and data sharing) is in progress. Program staff is coordinating with County stormwater staff to schedule this presentation.
- Action Item 8-23-2 (Invite Karen Cowan (Executive Director, CASQA) to an MC meeting to present information on the Rain Ready California Campaign) will be completed at the MC meeting today.
- Action Item 4-23-2 (Make a presentation to the Monitoring AHTG on the LID Monitoring Plan, future actions, and other monitoring taking place across the region) will be completed following the MC meeting today.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

No comments were made.

VI. WATER BOARD STAFF COMMENTS

Water Board (WB) staff did not attend the meeting and no comments were received.

VII. PROGRAM BUSINESS

A. Guest Speaker - CASQA's Vision and Rain Ready California Campaign

Karen Cowan (CASQA Executive Director) presented an overview of CASQA's 2019 and 2023 Strategic Plans, the 2020 Vision Plan, CASQA's new *Rain Ready California* public education campaign, and information on CASQA's accomplishments in 2022. She also provided information on CASQA's work on legislation, true source control, and stormwater capture. The MC provided feedback on the *Rain Ready California* campaign. The MC also recommended that CASQA consider engaging other agencies (e.g., transportation, housing, Caltrans) to leverage efforts. The MC thanked Karen for her presentation.

B. Program Management

1. Draft FY 22-23 Program and Co-permittee Annual Reports

The FY 22-23 Program and Co-permittee Annual Reports have been posted on SMARTS. Sheila Tucker (WVCWA) recommended having a discussion on data management tools that Co-permittees are using to track information for annual reporting.

Action: Program staff will set up a meeting to discuss Program and Co-permittee information management systems and processes that relate to a number of drivers, including efficient annual reporting.

2. Final FY 22-23 Program Manager Self Audit Report (Full Year)

The Final FY 22-23 Self Audit Report will be brought to the MC for acceptance at the December 2023 meeting.

B. PROGRAM BUDGET

1. FY 24-25 Program Budget Development

Chris Sommers (Program staff) reported on the FY 24-25 Program Budget development process. Program staff is working with the Fiscal Agent to determine funds remaining from FY 22-23. A memo will be sent to the MC with recommendations for using and/or refunding the remaining funds. The next BATG meeting is scheduled for directly after the November 16th MC meeting to discuss the revised draft FY 24-25 Program Budget and reconciliation of carryover budgets from prior FYs. Chris will send a poll for a second BATG meeting to be held at the end of November or early December, if needed.

C. PROGRAM MANAGER'S REPORT

1. BAMS Collaborative Update

Jill Bicknell (Program staff) reported that the Water Board (WB) adopted the MRP 3.0 Amendment with no significant changes at its meeting on October 11th. Two members of the WB set up a Work Group of the Board to continue discussion of issues raised at the meeting. BAMSC plans to request that Permittee and Program staff be invited to participate in the Work Group when appropriate.

2. CASQA Update

No updates.

3. Grants Update

The California Natural Resources Agency is accepting applications for its Urban Greening Grant Program. Proposals will be accepted through November 20, 2023. The grant will fund urban greening projects that reduce greenhouse gas emissions, mitigate the effects of extreme heat, and provide additional multiple benefits. Priority consideration will be given to projects located within and benefiting disadvantaged communities.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

Jill reported that a regional work group is updating the Bay Area Hydrology Model (BAHM) and User Manual. The 2023 version has updated rainfall data, improved reporting screens and includes data from Contra Costa County. Three virtual trainings are being planned on October 24 and October 30. The MC requested Jill to resend the registration flyer.

The next C3PO AHTG meeting will be held on October 30, 2023. Program staff are updating the C.3 Handbook Appendix J - Special Projects to reflect the new criteria in the MRP amendment, which take effect on November 1, 2023.

B. TRASH CONTROLS AND UNSHELTERED HOMELESS

Not discussed.

C. MONITORING AND POLLUTANTS OF CONCERN

Chris will submit a letter on behalf of SCVURPPP Co-permittees responding to WB staff's comments on the Old Industrial Control Measure Plans (CMP). The letter will outline the planned revisions to the CMP and request additional time for submitting a revised CMP.

D. OUTREACH ACTIVITIES

Not discussed.

E. OTHER PERMIT-RELATED ACTIVITIES

Jill reported that the Cost Reporting Work Group will be addressing WB comments soon. A training for SCVURPPP Co-permittees on cost reporting will be planned in early 2024. Jill is available to meet with Co-permittees to provide an overview of the cost reporting approach and tool to staff from other departments.

IX. OTHER BUSINESS

Not discussed.

X. ADJOURN

The MC meeting adjourned at 11:00 a.m.

XII. SPECIAL PRESENTATION

Chris gave a presentation on SCVURPPP's Monitoring Program. The presentation covered Water Year (WY) 2022, which was under MRP 2.0, and WY 2023, which is the first year under MRP 3.0. Highlights from the presentation are below:

- MRP 2.0 monitoring requirements included creek status monitoring, pesticides/toxicity monitoring, and pollutants of concern (POCs) monitoring. WY 2022 monitoring included the following: bioassessments at 20 sites, continuous water quality monitoring at 3 sites, continuous temperature monitoring at 8 sites, pesticides and toxicity monitoring at 2 sites, and PCB/Hg sediment sampling at 8 sites. Chris presented results of the WY 2022 monitoring.
- MRP 3.0 monitoring requirements include Low Impact Development (LID) monitoring, trash monitoring, pesticides/toxicity monitoring, and POCs monitoring. Creek status monitoring is no longer required. The LID Monitoring Plan and the Trash (Outfall) Monitoring Plan have been conditionally approved by the WB Executive Officer, with revisions planned over the next few months. LID and trash monitoring will begin in Fall 2023. Trash receiving water monitoring will be conducted via the Watching Our Watersheds regional project being funded by the USEPA via a grant to C/CAG of San Mateo County.
- Pesticides and toxicity monitoring and POC monitoring for WY 2023 is complete. In 2023 consistent with MRP 3.0 requirements, SCVURPPP and other MRP stormwater programs began contributing funds annually to the RMP for monitoring contaminants of emerging concern (CECs). A regional project will be implemented starting in WY 2024 to meet receiving water limitation monitoring requirements. Results from WY 2023 monitoring will be included in the Urban Creeks Monitoring Report due to the Regional Water Board on March 31, 2024.

Attendees thanked Chris for his presentation. The presentation slides are available upon request.



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Meeting Attendance Record

DATE October 19, 2023

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES
(voting members)

SIGNATURE

Ursula Syrova – Cupertino
Alternate: Alex Wykoff

Ursula Syrova

Thanh Nguyen – Los Altos
Alternate: Erin McDannold

WooJae Kim – Los Altos Hills
Alternate: John Chau

Elaine Marshall – Milpitas
Alternate: Roberto Alonzo

Elaine Marshall - on Zoom

Carrie Sandahl – Mountain View
Alternate: Brian T. Jones

Carrie Sandahl, Brian T. Jones - on Zoom

Karin North – Palo Alto
Alternate: Pamela Boyle Rodriguez
Alternate: Michel Jeremias

Pam Boyle Rodriguez - on Zoom

Rajani Nair – San Jose
Alternate: Mary Morse

Rajani Nair *Mary Morse*

Colleen Trostle – Santa Clara
Alternate: Dave Staub

Colleen Trostle

Melody Tovar – Sunnyvale
Alternate: Madeline Khair

Melody Tovar *Madeline Khair*

Vanessa Marcadejas – Santa Clara County
Alternate: Garik Iosilevsky

Vanessa Marcadejas - on Zoom

John Bourgeois - SCVWD
Alternate: James Downing

John Bourgeois *James Downing*

Sheila Tucker – West Valley Communities
(Campbell, Los Gatos, Monte Sereno, and Saratoga)

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri- on Zoom

Adam Olivieri

Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

Vishakha Atre

**INTERESTED PARTIES/AGENCY
REPRESENTATIVE**

Trish Mulvey – Clean South Bay

ADDITIONAL ATTENDEES

Karen Couder - CASQA
Emma Flynn - Sunnyvale

Daryl Jordan, Monte Sereno - on Zoom

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from October 19, 2023 Meeting

Action	Description	Responsibility	Due Date	Status	Comments
10-19-1	Set up a meeting to discuss current and potential future Program and Co-permittee information management systems and processes that may address a number of drivers/needs, including efficient annual reporting.	Program staff	December 2023	In process	Includes discussion of all types of data associated with stormwater management and MRP requirements.

Action Items Remaining from Previous Meetings

Action	Description	Responsibility	Due Date	Status	Comments
8-23-1	Invite County Office of Supportive Housing (OSH) staff to a future Trash AHTG meeting to provide an update on the Point-in-Time count survey and data sharing.	Program staff	In progress	To be done	County stormwater staff are coordinating with County OSH staff to schedule the presentation