

**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

January 19, 2023 Meeting

MATERIALS FOR INFORMATION

II. January 19, 2023 Agenda

III. December 15, 2022 Meeting Minutes

IV. December 15, 2022 Action Items



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

AGENDA

MANAGEMENT COMMITTEE MEETING

January 19, 2022, 8:30am – 10:00am

Conference Call/Zoom Meeting Only¹

- 8:30** **I. Management Committee Meeting Call to Order/Introductions**
- II. Additions or Revisions to Agenda; Announcements**
- III. Approval of Minutes (December 15, 2022 meeting)**
- IV. Review of Action Items from Last Meeting**
- 8:40** **V. Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- VI. Regional Water Board Staff Comments**
- VII. Program Business**
- 8:45** **A. Program Management**
1. **Action Item:** SCVURPPP Memorandum of Agreement (MOA) Review Report (December 2022) – *request for approval.*
2. **Action Item:** SCVURPPP MOA Amendment #4 – *request for approval.*
- 9:00** **B. Program Budget**
1. **Action Item:** Final Draft SCVURPPP FY 2021-22 Budget Evaluation Memorandum and Use of Funds Remaining from Previous Fiscal Years – *request for approval.*
2. **Action Item:** Final Draft FY 2023-24 Program Budget – *request for approval.*
- 9:15** **C. Program Manager’s Report**
1. BAMS Collaborative Update – *information.*
2. CASQA Update – *information.*
3. Grants Update – *information.*

¹ *Due to the current public health order, the Management Committee meeting is being conducted via conference call and Zoom. Please contact Program staff via email at jcbicknell@eoainc.com if you would like to attend the meeting and we will provide the information.

VIII. MRP Implementation

9:30

A. New Development and Redevelopment

1. Priority Items Identified by Program Staff
 - a. Green Stormwater Infrastructure Work Plan Tasks - *status report*
2. Management Committee Requested Items

9:35

B. Trash Controls & Unsheltered Homeless

1. Priority Items Identified by Program Staff
 - a. Long-term Trash Load Reduction Guidance – *status report*
 - b. Regional Projects – *status report*
2. Management Committee Requested Items

9:40

C. Monitoring / Pollutants of Concern

1. Priority Items Identified by Program Staff
 - a. Monitoring Planning Tasks – *status report*
 - b. Regional Projects – *status report*
2. Management Committee Requested Items

9:45

D. Outreach Activities

1. Priority Items Identified by Program Staff
2. Management Committee Requested Items

9:50

E. Other Permit-Related Activities

1. Priority Items Identified by Program Staff
 - a. Cost Reporting – *status report*
2. Management Committee Requested Items
 - a. Program Information Management Systems – *status report*

9:55

IX. Other Business

1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
2. Miscellaneous – *information from MC members.*
3. AHTG Status Table – *updates requested.*
4. Planned Agenda Items for Future MC Meetings – *update.*

10:00

X. Adjourn



**MANAGEMENT COMMITTEE MEETING
MINUTES**

December 15, 2022

Campbell · Cupertino · Los Altos · Los Altos Hills · Los Gatos · Milpitas · Monte Sereno · Mountain View · Palo Alto
San José · Santa Clara · Saratoga · Sunnyvale · Santa Clara County · Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

John Bourgeois (Chair, Valley Water) called the meeting to order at 9:35 a.m. MC members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no revisions to the agenda. Chris Sommers (Program staff) made the following announcements:

- At their December 14, 2022 Board meeting, Water Board (WB) members received a presentation from Caltrans on the progress made towards meeting their Trash Discharge Reduction Requirements. WB staff indicated that Caltrans has not likely achieved the acreage targets established in the Cease-and-Desist Order (CDO) and WB members directed Caltrans to develop a Corrective Actions Report and meet monthly with WB staff beginning in January 2023.
- A nationwide settlement has been reached between Monsanto and municipal agencies on PCB contamination of waterways. Chris asked MC members to contact their agency attorneys to get information on receiving funds from the settlement.

III. APPROVAL OF MINUTES

Melody Tovar (Sunnyvale) and James Downing (Valley Water) requested the following edits to the November 17, 2022 MC minutes:

- Agenda Item II. Announcements – Clarify that Madeline Willett is the Stormwater and Sustainability Manager, not Coordinator.
- Agenda Item VI. Water Board Staff Comments – Change the sentence, “Keith confirmed that draining the levee road to a vegetated area is considered treatment” to “Keith confirmed that draining the levee road to a vegetated area is consistent with the exclusion in the MRP”.

Motion: Melody Tovar (Sunnyvale) moved to approve the minutes from the November 17, 2022 MC meeting with the requested edits. **Second:** Pam Boyle Rodriguez (Palo Alto).

Vote: Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the November 17, 2022 meeting:

- Action item 11-22-1 (Program staff will send the Caltrans 2022 Annual Report and Water Board’s December 14th staff report to the MC) is complete.

Action Items from previous meetings:

- Action item 9-22-1 (Develop a list of Regional Projects and Work Groups that identifies topics and leads) is in progress. The list will include project descriptions, timelines, and deliverables.

1021 S. Wolfe Rd., Suite 185 • Sunnyvale, CA 94086 •tel: (408) 720-8811

1410 Jackson Street • Oakland, CA 94612 •tel: (510) 832-2852

1-800-794-2482

- Action item 6-22-1 (Provide a presentation on alternative compliance programs at a future C3PO AHTG meeting) is complete. Program staff gave a presentation at the October 17th C3PO AHTG meeting. Reid Bogert (SMCWPPP) and Amanda Booth (San Pablo) presented information on their alternative compliance programs at the December 12th C3PO AHTG meeting.
- Action item 6-22-2 (Develop a 5-year projection of approximate SCVURPPP budgets over the permit term for Co-permittee budget planning purposes) is complete. The 5-year projection was sent to the BATG for review.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

No comments were made.

VI. WATER BOARD STAFF COMMENTS

The MC discussed comments received from Zach Rokeach (WB staff) on Permittee FY 21-22 Annual Reports. Program staff is assisting Permittees respond to some of the questions. Program staff intend to meet with Keith Lichten (WB staff) to discuss Permittee concerns with receiving informal Water Board staff comments and the request to resubmit selected pages from the Annual Report.

Jill Bicknell (Program staff) informed the MC that the WB will likely discuss the proposed amendment to the MRP at the August 2022 meeting and consider approving it in Fall 2022. The amendment will likely include changes pertaining to stormwater discharges from Daly City into Lake Merced and regional alternative compliance programs, and possibly changes resulting from MRP C.3 Work Group discussions related to Category C Special Projects, alternative treatment systems, and road reconstruction in disadvantaged communities.

Chris updated the MC on the State Water Board's consideration of adopting an "own motion" to review the alternative compliance provisions of MRP 3.0. The State Board is inviting stakeholder input on this topic. The SCVURPPP attorney will submit a brief letter asking that the State Board not move forward with a review of the alternative compliance provisions.

VII. PROGRAM BUSINESS

A. Program Management/Action Items

1. 2022 Program Memorandum of Agreement (MOA) Review

Chris reported that a draft report (dated December 9, 2022) summarizing the MOA review by Hilton Farnkopf & Hobson, LLC (HF&H) was sent to the MC. HF&H will give a presentation on the MOA review at today's meeting. The MC will be asked to approve the MOA review report and MOA Amendment #4 at its January 19, 2023 meeting.

B. PROGRAM BUDGET

1. Development of FY 23-24 Program Budget

Chris reported that the draft FY 23-24 Program Budget was revised per BATG comments. The BATG met on December 12th to discuss the revisions. The final draft FY 23-24 Program Budget will be sent to the MC in early January. The MC will be asked to consider approval of the FY 23-24 Program Budget at its January meeting.

C. PROGRAM MANAGER'S REPORT

1. BAMS Collaborative Update

Jill reported that the BAMS Collaborative received updates from various Regional Project Work Group at the November Steering Committee meeting.

2. CASQA Update

Chris reported that the 2022 CASQA Conference presentations are available online to attendees. He added that the January CASQA Seminar Series (formerly quarterly meeting) conflicts with the MC meeting. The MC recommended starting the January MC meeting at 9:00 am and to schedule items requiring a vote early in the agenda.

3. Grants Update

Caltrans held a second workshop to discuss the guidelines for Cycle 2 of the Clean California Local Grant Program. Additional information on the request for projects scope and timeline will be provided to the MC once available.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

Program staff is updating several C.3 products. Draft agendas for the C3 and GSI workshops planned for FY 22-23 were sent to the C3PO AHTG for review.

B. TRASH CONTROLS

Chris reported that Program staff is continuing to develop products pertaining to Provision C.17 and Private Land Drainage Areas (PLDAs). Program staff is also meeting with individual Co-permittees to provide guidance on trash management planning.

C. MONITORING AND POLLUTANTS OF CONCERN

Chris provided the following updates:

- Program staff has identified a few outfall locations that may be feasible to install nets to monitor trash, consistent with MRP C.8 requirements. Program staff will meet with staff from the applicable Co-permittees and vendors in January/February to finalize locations.
- Wet weather monitoring for PCBs, pesticides, and toxicity is complete for the term of the MRP.
- The Urban Creeks Monitoring Report (UCMR) will be sent to the MC for review in February. The MC will be asked to consider approval at its March meeting. Program staff will give a presentation on the report and its findings in March or April.

Action: Program staff will send the MC a schedule describing when materials for approval will be sent to the MC for review.

D. OUTREACH ACTIVITIES

Jill reported that the Watershed Watch Campaign Consultant Selection Work Group has completed the selection process. The Work Group included representatives from San Jose, Santa Clara County, West Valley Clean Water Authority, and Valley Water. The Consultant Selection Work Group reviewed five proposals and then conducted interviews with the two top ranked firms. The Work Group has selected Gigantic Idea

Studio as the new Watershed Watch Campaign consultant. She added that Program staff will put together a certificate of appreciation for Sandi Manor of AdManor (current Watershed Watch Campaign consultant).

E. OTHER PERMIT-RELATED ACTIVITIES

1. Priority Items Identified by Program Staff

a. Cost Reporting

Jill reported that the Regional Cost Reporting Work Group is continuing to work on the cost reporting framework and methodology. The work products will be sent to the Regional Work Group today for review and then to the Countywide Programs and Permittees. A meeting poll will be sent to the MC to schedule a meeting to obtain feedback.

IX. OTHER BUSINESS

No items.

X. PRESENTATION – REVIEW OF SCVURPPP MEMORANDUM OF AGREEMENT (MOA)

HFH staff presented the findings of their draft report “2022 Review of the SCVURPPP MOA”. Their review is based on the information provided by Program staff and staff from the three other primary stormwater programs in the Bay Area (i.e., ACCWP, CCCWP, and SMCWPPP). MC comments on the draft report are due by December 23, 2022.

XI. ADJOURN

The MC meeting adjourned at 11:15 a.m.



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Meeting Attendance Record

DATE December 15, 2022

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES
(voting members)

SIGNATURE

Ursula Syrova – Cupertino
Alternate: Alex Wykoff

-

Thanh Nguyen – Los Altos
Alternate: Erin McDannold

Thanh Ngyuen, Erin McDannold

TBD – Los Altos Hills
Alternate: Melissa Elian-Carrillo

-

Elaine Marshall – Milpitas
Alternate: Roberto Alonzo

Elaine Marshall

Carrie Sandahl – Mountain View
Alternate: Bryan Barrows

Carrie Sandahl

Karin North – Palo Alto
Alternate: Pamela Boyle Rodriguez
Alternate: Michel Jeremias

Pam Boyle Rodriguez

Rajani Nair – San Jose
Alternate: Mary Morse

Rajani Nair, Mary Morse

Dave Staub – Santa Clara
Alternate: Karin Hickey

Dave Staub

Melody Tovar – Sunnyvale
Alternate: Madeline Willett

Melody Tovar, Madeline Willett

Vanessa Marcadejas – Santa Clara County
Alternate: Garik Iosilevsky

-

John Bourgeois - SCVWD
Alternate: James Downing

John Bourgeois, James Downing

Sheila Tucker – West Valley Communities
(Campbell, Los Gatos, Monte Sereno, and Saratoga)

Sheila Tucker

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

Adam Olivieri

Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

Vishakha Atre

**INTERESTED PARTIES/AGENCY
REPRESENTATIVE**

Trish Mulvey – Clean South Bay

-

ADDITIONAL ATTENDEES

Emma Hinojosa, City of Sunnyvale

Julianna Martin, County of Santa Clara

Marina Chislett, Town of Los Gatos

Dan Keller, Town of Los Gatos

Nancy Gardiner, Haley & Aldrich

Yvana Hrovat, Haley & Aldrich

John Farnkopf, HF & H Consultants

Geoff Michalczyk, HF&H Consultants

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from December 2022 Meeting

Action	Description	Responsibility	Due Date	Status	Comments
11-22-1	Send a schedule describing when materials for approval will be sent to the MC for review.	Program Staff	January	Done	Sent to MC on January 13 th

Action Items Remaining from Previous Meetings

Action	Description	Responsibility	Due Date	Status	Comments
9-22-1	Develop a list of Regional Projects and Work Groups that identifies topics and leads.	Program staff	January	In progress	Will be distributed to the MC prior to the January MC meeting
6-22-2	Develop a 5-year projection of approximate SCVURPPP budgets over the permit term for Co-permittee budget planning purposes.	Program staff	October	Done	