



**MANAGEMENT COMMITTEE MEETING  
MINUTES**

July 21, 2022

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto  
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

**I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS**

John Bourgeois (Chair, Valley Water) called the meeting to order at 9:35 a.m. Management Committee (MC) members introduced themselves.

**II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS**

There were no revisions to the agenda. The following announcements were made:

- Mary Morse (San Jose) introduced herself as the new MC alternate for the City of San Jose.
- Rinta Perkins (Santa Clara) informed the MC that she is retiring from the City of Santa Clara. Dave Staub (Santa Clara) will be the MC Voting Member for the City of Santa Clara.
- Dan Keller (Los Gatos) informed the MC that Nicolle Burnham will be the new Director of Public Works and Facilities for the Town of Los Gatos.

**III. APPROVAL OF MINUTES**

**Motion:** Rinta Perkins (Santa Clara) moved to approve the minutes from the June 16, 2022 MC meeting. **Second:** Carrie Sandahl (Mountain View). (Cupertino). **Vote:** Motion passed with one abstention.

**IV. REVIEW OF ACTION ITEMS FROM LAST MEETING**

Action Items from the June 16, 2022 meeting:

- The timeline for Action item 6-22-1 (Work with City of Santa Clara to schedule a presentation on their Alternative Compliance program at a future C3PO AHTG meeting) is to be determined. Program staff will work with City of Santa Clara staff to schedule this presentation.
- Action item 6-22-2 (Develop a 5-year projection of approximate SCVURPPP budgets over the permit term for Co-permittee budget planning purposes) will be completed in October.
- Action item 6-22-3 (Follow-up with CASQA staff on available records and analysis of past stormwater fee increases) will be completed in August.
- Action item 6-22-4 (Provide link to the Grants Tracking spreadsheet to the MC) is complete. The link was sent to the MC on July 6, 2022.
- Action item 6-22-5 (Schedule a meeting of the Training Work Group to discuss FY 22-23 training needs) will be completed in August.
- Action item 6-22-6 (Send a link to the AHTG Status Table to the MC for review) is complete. The link was sent to the MC on July 6, 2022.

- Action item 6-22-7 (Develop a list of Program deliverables and due dates to support Co-permittees with MRP 3.0 implementation in FY 22-23) will be completed in August.

Action Items from previous meetings:

- Action item 5-22-1 (Develop a list of potential regional projects and opportunities for funding, and a list of the new work groups that will be formed for MRP 3.0, with recommendations for SCVURPPP and Program staff participation) is in progress and will be completed within the next couple of weeks.
- Action item 5-22-2 (Find out the process for submitting projects from the South Bay region for the DWR IRWM grant and report back to the MC) is complete. An email was sent to the MC on July 8, 2022.
- Action items 5-22-3 (Develop a second, higher level, version of the MRP 3.0 Overview Presentation for Municipal Officials) and 5-22-4 (Develop an information memo on final MRP 3.0 requirements for municipal staff and elected officials) are complete. Both were emailed to the MC on July 8, 2022.
- Action item 5-22-6 (Prepare a memo with recommended changes to the FY 22-23 Program Budget and Work Plan to address the final MRP 3.0 requirements) is in process and will be sent to the Budget AHTG and MC within a week.
- Action Item 3-22-1 (Distribute the final San Francisco Estuary Blueprint 2022 to the MC) is complete.
- Action Item 2-22-1 (Set up a meeting to discuss the Clean Watersheds Needs Survey) is in progress. The National Municipal Stormwater Alliance (NMSA) organized a webinar to provide information on the Survey. The write-up by Program staff on the Clean Water State Revolving Fund included information on the Survey as well as slides from the webinar. Program staff will coordinate with CASQA to organize a webinar for SCVURPPP, if needed.
- Action Item 7-21-2 (Review the final CASQA Development BMP Handbook and provide a recommendation as to whether SCVURPPP should purchase a subscription) is complete. An email was sent to the MC recommending that SCVURPPP not purchase a subscription at this time.

## V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

No comments were made.

## VI. WATER BOARD STAFF COMMENTS

MC members provided the following updates:

- Rinta reported that a few months back, Water Board (WB) staff audited a private project within the City of Santa Clara City for compliance with Provision C.3. The City has received the audit report. WB staff is requesting documentation of the City's C.3 review process.
- Mary reported that WB staff visited the site of a Home Depot in San Jose that was destroyed in a fire a few months back. They have requested information on BMPs implemented during the fire to prevent runoff into storm drains. The City is preparing a response.
- Sheila Tucker (WVCWA) reported that WB staff contacted WVCWA staff regarding BMPs implemented to control runoff during an auto fire on Highway 85. The fire

department was able to block the storm drain, and WB staff is looking at this as an example of good practices.

- Carrie Sandahl (Mountain View) said that WB staff contacted her about a cooling tower water discharge at a facility in Mountain View. She informed them that the facility is a federal property and inspected by WB staff.

Chris Sommers (Program staff) reminded MC members to let Program staff know if they need any help preparing responses to inquiries from WB staff.

## **VII. PROGRAM BUSINESS**

### **A. Program Management/Action Items**

No items.

### **B. PROGRAM BUDGET**

#### **1. Status of memorandum to the Budget AHTG describing the adjustments needed to the FY 22-23 Program Budget and Work Plan to address requirements in the MRP 3.0 Final Order**

Chris reported that Program staff analyzed the FY 21-22 and FY 22-23 Program budgets to understand the impacts of the MRP 3.0 final requirements and deadlines. Two “early implementation” tasks, the Trash Reduction Impracticability Report and the Cost Reporting Framework and Methodology, were not implemented in FY 21-22. As a result, approximately \$30,000 will remain from the carryover/unspent funds budget approved for use by the MC and the Fiscal Agent is planning to reimburse these funds to Co-permittees as part of the FY 23-24 assessments. These two tasks will need to be implemented in FY 22-23, and Program staff recommend shifting some budget from monitoring toward these tasks, as monitoring deadlines have been extended in the final MRP 3.0. The overall approved FY 22-23 Program budget will not change. The MC expressed no concerns with this approach. Program staff have prepared a memorandum documenting these recommendations and it will be sent out within a week.

### **C. PROGRAM MANAGER’S REPORT**

#### **1. BAMS Collaborative Update**

Chris provided the following updates:

- BAMS Collaborative members have started discussing collaboration on regional efforts. Program staff will review the list of proposed regional projects and identify the ones that SCVURPPP should consider funding via in-kind contributions. The BAMS Collaborative will need to develop a process for tracking in-kind contributions.
- The Caltrans Permit was adopted. Caltrans staff will provide an update at the next BAMS Collaborative Steering Committee meeting.

#### **2. CASQA Update**

Chris provided the following updates:

- Registration is open for the Annual CASQA conference which will be held on October 24-26, 2022. Co-permittee staff should contact Jill Bicknell (Program

staff) to be added to the SCVURPPP membership list if needed so they can get the member rate.

- CASQA is supporting the adoption of Senate Bill 54 (Solid waste: reporting, packaging, and plastic food service ware).

### 3. Grants Update

Applications are open for the Department of Pesticide Regulation's Research Grant Program and the Pest Management Alliance Grant Program. Applications are also open for the EPA San Francisco Bay Water Quality Improvement Fund (SFBWQIF) Grants and the EPA Bipartisan Infrastructure Law (BIL) Grants. Chris reported that stormwater program representatives have been discussing the possibility of the San Mateo City/County of Governments submitting a grant proposal on behalf of all MRP Permittees for the SFBWQIF grant. He shared the outline of a preliminary proposal that would include funding trash monitoring required by the MRP 3.0. The MC recommended scheduling a separate meeting to review the preliminary proposal and discuss other ideas for the SFBWQIF grant.

***Action:** Program staff will schedule a meeting to discuss ideas for the EPA SFBWQIF grant.*

### 4. Next Steps for MRP 3.0

Chris requested the MC's input on identifying AHTGs for discussing three new MRP provisions: C.17 Homelessness, C.20 Cost Reporting, and C.21 Asset Management. He recommended that the BATG discuss Provision C.20 Cost Reporting, and the group that is discussing Information Systems discuss Provision C.21 Asset Management. The MC agreed with this recommendation. The MC discussed options for discussing Provision C.17, including forming a new AHTG, but a decision was not made. MC members agreed to send Program staff their recommendations regarding which AHTG should discuss Provision C.17.

***Action:** MC members will send Program staff recommendations regarding which AHTG should discuss issues pertaining to Provision C.17.*

## VIII. MRP IMPLEMENTATION

### A. NEW DEVELOPMENT AND REDEVELOPMENT

No items.

### B. TRASH CONTROLS

No items.

### C. MONITORING AND POLLUTANTS OF CONCERN

No items.

### D. OUTREACH ACTIVITIES

No items.

### E. OTHER PERMIT-RELATED ACTIVITIES

No items.

**IX. OTHER BUSINESS**

No items.

**XI. ADJOURN**

The MC meeting adjourned at 11:10 p.m.