



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

**MANAGEMENT COMMITTEE MEETING
MINUTES**

November 18, 2021

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

John Bourgeois (Chair, Valley Water) called the meeting to order at 9:05 a.m. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no changes to the agenda. No announcements were made.

III. APPROVAL OF MINUTES

Motion: Ursula Syrova (Cupertino) moved to approve the minutes from the October 21, 2021 MC meeting. **Second:** Carrie Sandahl (Mountain View). **Vote:** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the October 21, 2021 meeting:

- None

Action Items from previous meetings:

- Action Item 7-21-2 (Review the final CASQA Development BMP Handbook and provide a recommendation as to whether SCVURPPP should purchase a subscription) is in progress. Program staff will purchase an individual subscription from CASQA for review.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

No comments were made.

VI. WATER BOARD STAFF COMMENTS

Water Board (WB) staff did not attend the meeting.

Chris Sommers (Program staff) reported that Program staff submitted comments on the MRP 3.0 Tentative Order (TO) on November 16th. The Program's Counsel also submitted a separate comment letter. Chris thanked the MC for reviewing the TO and draft SCVURPPP comments and providing feedback as well as individual comment letters. WB staff will provide written responses to comments along with the revised TO at least 10 days in advance of the adoption hearing. The MRP is tentatively scheduled for adoption at the WB's February 9, 2022 meeting.

Chris asked the MC to forward their comment letters to Program staff. Program staff will notify the MC when comment letters are posted to the WB's website.

VII. PROGRAM BUSINESS

A. Program Management / MC Action Items

1. FY 20-21 Annual Budget Review Compilation (ABC) Report

Chris reported that the FY 20-21 ABC Report was sent to the MC on November 11, 2021. The report contains a compilation of items related to the Program budget items dealt with by the MC and the Budget Ad Hoc Task Group (BATG) during FY 20-21, per Section 200.4 of the SCVURPPP Bylaws Collaborative. Melody Tovar (Sunnyvale) recommended that the next ABC Report be streamlined so that it includes budget discussions related only to the fiscal year it is covering, not future fiscal years. The MC recommended discussing the content of the ABC Report at a future BATG meeting.

Motion: Melody Tovar (Sunnyvale) moved to accept the FY 20-21 Annual Budget Review Compilation Report. **Second:** Rinta Perkins (Santa Clara). **Vote:** Motion passed unanimously.

Action: *The BATG will discuss the content of the ABC Report at a future meeting.*

2. Annual Program Summary

The Annual Program Summary has been completed and a low-resolution version was sent to the MC. A high-resolution version is posted on the SCVURPPP website home page.

Action: *A Work Group will be formed to discuss the content and format of the next Annual Program Summary.*

B. Program Budget

1. Development of FY 22-23 Program Budget

Chris provided an update on the development on the Program's Draft FY 2022-23 Budget package. A BATG meeting is being scheduled in early December to review the draft budget package and provide direction. The budget will be revised per BATG feedback and brought to the MC to consider approval in January 2023.

The MC recommended that the December MC meeting focus on discussion of the budget and preparation for implementation of anticipated MRP 3.0 tasks.

C. Program Manager's Report

1. BAMS Collaborative Update

Jill Bicknell (Program staff) provided the following updates from the BAMS Collaborative Steering Committee meeting held on October 28, 2021:

- The Committee approved the Revised PCBs/Mercury Source Control Load Reduction Accounting Report and directed the Chair to submit it to the Water Board Executive Officer.
- A work group has been set-up to develop a plan for updating and maintaining the basmaa.org website.
- The Committee received an update on the Caltrans District 4 litter abatement plan.

- WB staff informed the Committee about a survey sent to fire departments by the Water Board's Toxics Cleanup Division related to past use of PFAS-containing foams and a recent request to a fire station in Campbell for development of a groundwater sampling plan to assess possible impacts on drinking water wells.

Action: Program staff will send the Caltrans District 4 presentation to the MC.

2. CASQA Update

Chris provided the following updates:

- The CASQA Annual Conference was held virtually on October 27-28, 2021. It was very well attended. Recordings of the presentations are available for viewing by participants until the end of December. The 2022 Conference will be held in-person in Palm Springs.
- Rinta Perkins (Santa Clara) was re-elected to the CASQA Board.
- CASQA is reviewing work plans and budget priorities for 2022. The CASQA Board is considering changing contractors to full-time employees.
- Karen Cowan (Executive Director, CASQA) wrote an opinion piece for the San Francisco Examiner on stormwater capture, local actions, and funding.

Action: Program staff will send the link to Karen Cowen's opinion piece to the MC.

3. Grants Update

Program staff provided updates on the following grant opportunities:

- The third Grant Application workshop for the Caltrans Clean California Initiative Local Grant Program is being held today at 10 am. Program staff will schedule a meeting with Co-permittees in early December to exchange ideas on potential projects and provide support.
- USEPA (Region 9) intends to release a Request for Applications (RFA) in spring 2022 for the Water Quality Improvement Fund (WQIF).
- The new Federal Infrastructure Bill includes \$24 million in funding for the San Francisco Bay Estuary Program administered by USEPA (Region 9). These funds will likely be disbursed locally through the Water Quality Improvement Fund grant program.
- The California Governor's Office of Emergency Services (Cal OES) has announced the 2021 funding opportunity for FEMA's Hazard Mitigation Grant Program. The grant includes funding for GSI projects that reduce local flooding.

VIII. MRP IMPLEMENTATION

A. New Development and Redevelopment

Jill reported that she is reviewing an internal draft of the GSI Vegetation Guide. It will be sent to the Work Group for review soon. The next C3PO AHTG meeting will be held on December 13.

B. Trash Controls

Chris reported that Program staff sent the FY 2021-22 Long-Term Trash Load Reduction Guidance Work Plan to the Trash AHTG to review. Comments are due by

December 1. Program staff is conducting three OVTA trainings for WB and Co-permittee staff. Online trainings will be held on November 29 and December 13. An in-person training will be held on December 6 in San Jose.

C. Monitoring and Pollutants of Concern

Program staff is continuing to work on source property investigations and the Stressor-Source Identification (SSID) Project in Lower Silver/Thompson creek. A Monitoring/POC AHTG meeting will be scheduled in December or January.

D. Outreach Activities

The WEO AHTG met on November 17 and received updates on public outreach activities. The Watershed Watch Campaign is looking for Co-permittee spokespersons for four radio interviews.

Jeff Sinclair (San Jose) informed the MC that City of San Jose staff gave a presentation on MRP 3.0 to the City Council. A modified version of the Watershed Watch GSI video was used to introduce stormwater issues. It was very well received.

E. Other Permit-Related Activities

No items

IX. OTHER BUSINESS

Rajani Nair (San Jose) informed the MC that Caltrans District 4 staff will present information on the Clean California Initiative and their litter abatement plan at the next ZLI meeting.

Chris informed the MC that SFEI has developed a report on sources of microplastics in stormwater. It is available on the SFEI website.

X. ADJOURN

The MC meeting adjourned at 10:30 a.m.



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Meeting Attendance Record

DATE November 18, 2021

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES

(voting members)

SIGNATURE

Ursula Syrova – Cupertino

Alternate: Alex Wykoff

Ursula Syrova, Alex Wykoff

Andrea Trese – Los Altos

Alternate: Thanh Nguyen

Andrea Trese, Thanh Nguyen

John Chau – Los Altos Hills

Alternate: Avery Lai

-

Elaine Marshall – Milpitas

Alternate: Roberto Alonzo

Elaine Marshall

Carrie Sandahl – Mountain View

Alternate: Eric Anderson

Carrie Sandahl

Karin North – Palo Alto

Alternate: Pamela Boyle Rodriguez

Alternate: Michel Jeremias

Pamela Boyle Rodriguez

Rajani Nair – San Jose

Alternate: Jeff Sinclair

Rajani Nair, Jeff Sinclair

Rinta Perkins – Santa Clara

Alternate: Dave Staub

Rinta Perkins

Melody Tovar – Sunnyvale

Alternate: Nupur Hiremath

Melody Tovar, Nupur Hiremath

Vanessa Marcadejas – Santa Clara County

Alternate: Garik Iosilevsky

Garik Iosilevsky

John Bourgeois - SCVWD

Alternate: James Downing

John Bourgeois, James Downing

Sheila Tucker – West Valley Communities

(Campbell, Los Gatos, Monte Sereno, and Saratoga)

Sheila Tucker

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

Adam Olivieri

Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

Vishakha Atre

**INTERESTED PARTIES/AGENCY
REPRESENTATIVE**

Trish Mulvey – Clean South Bay

ADDITIONAL ATTENDEES

Jennifer Boyer, Haley & Aldrich, Inc.

Yerae Seo, Brown and Caldwell

Kristin Kerr, Program staff

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from the November 18, 2021 Meeting

| Action | Description | Responsibility | Due Date | Status | Comments |
|---------------|---|-----------------------|---------------------|---------------|---------------------------------|
| 11-18-1 | Discuss the content of the ABC Report at a future BATG meeting. | BATG | December | To be done | |
| 11-18-2 | Form a Work Group to discuss the content and format of the next Annual Program Summary | Program staff | January or February | To be done | |
| 11-18-3 | Send the Caltrans District 4 presentation on the Clean California Initiative Litter Abatement Plan to the MC. | Program staff | November | Done | Email sent on November 18, 2021 |
| 11-18-4 | Send Karen Cowen's (CASQA ED) opinion piece on the value of stormwater in the SF Examiner to the MC. | Program staff | November | Done | Email sent on November 18, 2021 |

Action Items Remaining from Previous Meetings

| Action | Description | Responsibility | Due Date | Status | Comments |
|---------------|---|-----------------------|-----------------|---------------|---|
| 7-21-2 | Review the final CASQA Development BMP Handbook and provide a recommendation as to whether SCVURPPP should purchase a subscription. | Program staff | January | In progress | An individual subscription to the Handbook was purchased. |