

**MANAGEMENT COMMITTEE
AGENDA PACKET**



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

December 19, 2019 Meeting

**** MEETING CANCELLED ****

MATERIALS FOR INFORMATION

III. November 21, 2019 Meeting Minutes

IV. November 21, 2019 Action Items



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

**MANAGEMENT COMMITTEE MEETING
MINUTES**

November 21, 2019

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS

Kirsten Struve (Chair, Valley Water) called the meeting to order at 9:35 am. Management Committee (MC) members introduced themselves.

II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS

There were no additions to the agenda. The following announcements were made:

- Kirsten was elected as a CASQA Board member.
- Valley Water staff presented the Stormwater Resource Plan to the Valley Water Board on November 12, 2019.
- Kirsten asked MC members to keep her posted on upcoming GSI projects since stakeholders sometimes bring up concerns at the Valley Water Board meetings.
- Eric Anderson (Mountain View) has been appointed as the Fire Marshal for the City of Mountain View. The MC congratulated Eric on his promotion.

The MC agreed to cancel the December 19, 2019 MC meeting. The Budget Ad Hoc Task Group (BATG) will meet on December 19 to discuss the Revised Draft SCVURPPP FY 20-21 budget in preparation for the MC considering approval in January

III. APPROVAL OF MINUTES

Motion: Sharon Newton (San Jose) moved to approve the minutes from the October 17, 2019 MC meeting. **Second:** Rinta Perkins (Santa Clara). **Vote:** Motion passed unanimously.

IV. REVIEW OF ACTION ITEMS FROM LAST MEETING

Action Items from the October 17, 2019 meeting:

- None.

Action Items from previous meetings:

- Action Item 7-19-1 (Develop a scope of work and budget for evaluating the effectiveness of source control actions for reducing litter) is in progress. It will be developed after the Water Board's December 11 meeting on trash.
- Action Item 4-18-2 (Develop an updated description of WMI-related groups for posting on the WMI website) is in progress.

V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA

No members of the public were present.

VI. WATER BOARD STAFF COMMENTS

Jill Bicknell (Program staff) reported the following:

- Water Board (WB) staff are anticipating that MRP 3.0 will not go into effect until July 1, 2021. The Administrative Draft version will likely be made available in summer/fall 2020, and the Draft Tentative Order is anticipated to be released for comment in early 2021.
- A new MRP 3.0 work group has been formed to discuss changes proposed to Provisions C.4 and C.5.
- WB staff held a meeting to discuss reporting requirements for municipal pesticide use. Program staff, Sunnyvale staff, and Valley Water staff attended the meeting on behalf of SCVURPPP. WB staff would like Permittees to report all pesticides used in the Annual Reports, not only the pesticides of water quality concern. Program staff have provided information to WB staff on pesticide reports submitted to Agricultural Commissioners by Permittees. Another meeting will be scheduled soon.
- CASQA has requested that local agencies submit letters to the EPA requesting an extension of the comment period on EPA's ecological risk mitigation proposal for pyrethroids. EPA has indicated that they will grant the extension if they receive at least 50 requests. The MC directed Program staff to submit a letter, and to send the template to the MC for submitting local letters.

VII. PROGRAM BUSINESS

A. PROGRAM MANAGER'S REPORT

1. BASMAA Update

Chris Sommers (Program staff) reported that the BASMAA Board is continuing to discuss its current and future organizational structure.

2. CASQA Update

Jill reported on the following updates from CASQA:

- The CASQA Board of Directors elections were held in November, and three new Board members were elected to the Board.
- Chris Sommers (Program staff) was asked to participate on the Technical Advisory Committee for the Urban Pesticide Amendments Coordinated Monitoring Program, and agreed to do so.
- The next CASQA Quarterly Meeting will be held on January 16 in Sacramento.

3. Grants Update

No updates

B. PROGRAM MANAGEMENT

1. Program Annual Summary

Program staff has started working on the 2019 Program Summary. An outline of the Summary will be sent for review to the MC in early January. A draft version will be distributed to the MC for review in February and the final version completed in March.

C. PROGRAM BUDGET

1. FY 20-21 Program Budget Development Process

The Budget Ad Hoc Task Group (BATG) met on November 14, 2019 to review the Draft SCVURPPP FY 20-21 budget. Program staff are revising the budget per the BATG's direction and it will be distributed to the BATG on December 13, 2019. The BATG will discuss the revised budget on December 19 and it will be brought to the MC for consideration of approval in January.

VIII. MRP IMPLEMENTATION

A. NEW DEVELOPMENT AND REDEVELOPMENT

1. Priority Items Identified by Program Staff

Jill provided the following updates:

- Program staff held a webinar on Thursday, November 7 on the SCVURPPP Green Stormwater Infrastructure Handbook Part 2 Design Details. The webinar gave an overview of the GSI Handbook Part 2, the process for revising the SFPUC typical design details, and reviewed a few example SCVURPPP typical details. Comments on the GSI Handbook Part 2 are due by December 18, 2019.
- The Annual C3 Workshop was held on October 29 at the Mountain View Community Center. It was well attended.
- Program staff have responded to all State Board comments and requests for clarification on the Stormwater Resource Plan (SWRP). Kirsten reported that State Board staff has prepared draft letters approving the SWRP. The letters are awaiting State Board management review.

B. TRASH CONTROLS

1. Priority Items Identified by Program Staff

Chris informed the MC that the Water Board meeting on December 11, 2019 will include an agenda item on the reported trash reductions by MRP Permittees. Chris is organizing a series of presentations on trash controls from Permittees. San Jose staff, Valley Water staff, and Chris will make presentations on behalf of SCVURPPP. The meeting will be webcast.

The next Trash AHTG meeting has been rescheduled to December 5, 2019.

C. MONITORING AND POLLUTANTS OF CONCERN

1. Priority Items Identified by Program Staff

Chris provided the following updates:

- The Integrated Monitoring Report (IMR) is due on March 31, 2020. An outline is currently under development and will be sent to the Monitoring AHTG for an initial review in December. A presentation on the IMR will be made to the MC in February or March 2020.
- Program staff have started working on the Report of Waste Discharge. It will have a placeholder for the RAA and IMR.

D. OUTREACH ACTIVITIES

Vishakha reported that the WEO AHTG discussed the SCVURPPP Public Opinion Survey at the WEO AHTG meeting held on November 14, 2019. At the meeting, Sheila Tucker (WVCPA) recommended that SCVURPPP develop an RFP to select a research firm for conducting the survey. Program staff proposed sending the RFP to three firms. The MC agreed with this approach. Sheila and Kirsten volunteered to assist with reviewing the proposals.

E. OTHER PERMIT-RELATED ACTIVITIES

A new Senate Bill, SB 205, requires that prior to issuing a business license, a municipality must determine if the associated SIC codes require coverage under the Industrial General Permit (IGP), and confirm that documentation of IGP enrollment (i.e. application, WDID, NEC or NONA identification numbers) corresponds to the business. The MC reviewed the interim guidance memo that Program staff put together on Implementation of Senate Bill 205, and discussed how municipalities will be implementing the requirements.

IX. OTHER BUSINESS

No updates.

X. ADJOURN

The MC meeting adjourned at 10:50 a.m.



**Santa Clara Valley
Urban Runoff
Pollution Prevention Program**

Meeting Attendance Record

DATE Nov 21, 2019

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

CO-PERMITTEE REPRESENTATIVES

(voting members)

SIGNATURE

Alex Wykoff – Cupertino
Alternate: Roger Lee

Alex Wykoff

Aida Fairman – Los Altos
Alternate: Andrea Trese

Aida Fairman

Nichol Bowersox – Los Altos Hills
Alternate: Kaho Kong

Nichol Bowersox

Elaine Marshall – Milpitas
Alternate: Kan Xu

Elaine Marshall

Eric Anderson – Mountain View
Alternate: Carrie Sandahl

Eric Anderson

Karin North – Palo Alto
Alternate: Pamela Boyle Rodriguez
Alternate: Michel Jeremias

Karin North

Sharon Newton – San Jose
Alternate: Jeff Sinclair

Sharon Newton

Rinta Perkins – Santa Clara
Alternate: Dave Staub

Rinta Perkins

Melody Tovar – Sunnyvale
Alternate: Nupur Hiremath

Melody Tovar

Julianna Martin – Santa Clara County
Alternate: Garik Iosilevsky

Julianna Martin

Kirsten Struve – SCVWD
Alternate: James Downing

Kirsten Struve

Sheila Tucker – West Valley Communities
(Campbell, Los Gatos, Monte Sereno, and Saratoga)

Sheila Tucker

URBAN RUNOFF PROGRAM STAFF

Adam Olivieri

Adam Olivieri

Jill Bicknell

Jill Bicknell

Chris Sommers

Chris Sommers

Vishakha Atre

Vishakha Atre

REGIONAL BOARD REPRESENTATIVE

TBD

INTERESTED PARTIES/AGENCY REPRESENTATIVE

Trish Mulvey – Clean South Bay

ADDITIONAL ATTENDEES

Jeff Sinclair *Jeff Glavin*

**Santa Clara Valley Urban Runoff Pollution Prevention Program
Management Committee Meeting Action Items**

Action Items from the November 21, 2019 Meeting

Action	Description	Responsibility	Due Date	Status	Comments
	None				

Action Items Remaining from Previous Meetings

Action	Description	Responsibility	Due Date	Status	Comments
7-19-1	Develop a scope of work and budget for evaluating the effectiveness of source control actions for reducing litter.	Program staff	January	In Progress	
4-18-2	Develop an updated description of WMI-related groups for posting on the WMI website.	Program staff	January	In Progress	