

**MANAGEMENT COMMITTEE  
AGENDA PACKET**



**Santa Clara Valley  
*Urban Runoff*  
Pollution Prevention Program**

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto  
San Jose • Santa Clara • Saratoga • Sunnyvale • Santa Clara County • Valley Water

**August 15, 2019 Meeting**

**MATERIALS FOR INFORMATION**

**II. August 15, 2019 Agenda**

**III. July 18, 2019 Meeting Minutes**

**IV. July 18, 2019 Action Items**



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**AGENDA**

**MANAGEMENT COMMITTEE MEETING**

**August 15, 2019, 9:30 - 11:00 am**

Sunnyvale Civic Center, West Conference Room  
456 Olive Avenue, Sunnyvale

- 9:30 I. Management Committee Meeting Call to Order/Introductions**
- II. Additions or Revisions to Agenda; Announcements**
- III. Approval of Minutes (July 18, 2019 meeting)**
- IV. Review of Action Items from Last Meeting**
- 9:40 V. Time Open for Public Comment on Any Subject Not on Agenda (2 minutes)**
- VI. Regional Water Board Staff Comments**
- 9:45 VII. Program Business**
- A. Program Manager's Report**
1. Bay Area Stormwater Management Agencies Association (BASMAA) Update – *information.*
  2. California Stormwater Quality Association (CASQA) Update – *information.*
  3. Grants Update – *information.*
- B. Program Management**
- No items.
- 10:00 C. Program Budget**
- No items.
- 10:10 VIII. MRP Implementation**
- A. New Development and Redevelopment**
1. Priority Items Identified by Program Staff-- *see MC briefing memorandum.*
    - a. Green Stormwater Infrastructure Work Plan Tasks – *see MC briefing memorandum.*
    - b. Stormwater Resource Plan Development – *status report.*
  2. Management Committee Requested Items

- 10:20 B. Trash Controls**
1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
    - a. Receiving Water Monitoring Plan – *status report.*
    - b. Trash Load Reduction – *status report.*
  2. Management Committee Requested Items
- 10:30 C. Monitoring / Pollutants of Concern**
1. Priority Items Identified by Program Staff-- *see MC briefing memorandum.*
    - a. PCBs/Mercury Load Reduction – *status report.*
    - b. Reasonable Assurance Analysis (RAA) – *status report.*
  2. Management Committee Requested Items
- 10:40 D. Outreach Activities**
1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
  2. Management Committee Requested Items
- 10:50 E. Other Permit-Related Activities**
1. Priority Items Identified by Program Staff -- *see MC briefing memorandum.*
  2. Management Committee Requested Items
- 10:55 IX. Other Business**
1. External Meeting Summaries – *questions on materials provided prior to the meeting.*
  2. Miscellaneous – *information from MC members.*
  3. AHTG Status Table – *updates available at <http://www.scvurppp-w2k.com/mc.shtml>*
- 11:00 X. Adjourn**



**MANAGEMENT COMMITTEE MEETING  
MINUTES**

July 18, 2019

Campbell • Cupertino • Los Altos • Los Altos Hills • Los Gatos • Milpitas • Monte Sereno • Mountain View • Palo Alto  
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**I. MANAGEMENT COMMITTEE CALL TO ORDER / INTRODUCTIONS**

Kirsten Struve (Chair, Valley Water) called the meeting to order at 9:40 am. Management Committee (MC) members introduced themselves.

**II. ADDITIONS OR REVISIONS TO THE AGENDA; ANNOUNCEMENTS**

There were no additions to the agenda. The following announcements were made:

- Cheri Donnelly is retiring from the City of Cupertino in September.
- Voters approved the ballot measure for implementing a stormwater fee in the City of Cupertino. It was approved by the City Council on July 16, 2019.
- Terry Young and Steve Lefkovits will no longer be serving as Water Board members.
- Carol Boland and Amanda Orozco have moved to new roles within the City of San Jose and will not be involved in SCVURPPP activities.
- Kathy Ottenberg is not with the West Valley Clean Water Authority anymore. Pia Lusk will replace Kathy on all SCVURPP AHTGs and Work Groups.
- The Los Altos City Council approved the City's GSI Plan. The ballot measure for implementing a stormwater fee did not pass.
- The Campbell City Council approved the City's GSI Plan.
- The City of Santa Clara will present its GSI Plan to Council on August 20, 2019.

**III. APPROVAL OF MINUTES**

**Motion:** Kirsten Struve (Valley Water) moved to approve the minutes from the May 16, 2019 MC meeting. **Second:** Sharon Newton (San Jose). **Vote:** Motion passed unanimously.

**IV. REVIEW OF ACTION ITEMS FROM LAST MEETING**

Action Items from the May 16, 2019 meeting:

- None.

Action Items from previous meetings:

- Action item 4-18-2 (Develop an updated description of WMI-related groups for posting on the WMI website) is in progress. Jill Bicknell (Program staff) will send it to Kirsten, Trish Mulvey (CLEAN South Bay), and Phil Bobel (Palo Alto) for review.

**V. TIME OPEN FOR PUBLIC COMMENT ON ANY SUBJECT NOT ON AGENDA**

No members of the public were present.

## VI. WATER BOARD STAFF COMMENTS

Water Board (WB) staff was not present at the meeting, and no comments were submitted.

## VII. PROGRAM BUSINESS

### A. PROGRAM MANAGER'S REPORT

#### 1. BASMAA Update

Chris Sommers (Program staff) reported that the BASMAA Board is continuing to discuss its current and future organizational structure. BASMAA members met with Stanford University representatives and WB staff to discuss Stanford's comments on managing PCBs during demolition projects.

#### 2. CASQA Update

Vishakha Atre (Program staff) provided the following updates from the CASQA Board meeting held on July 9, 2019:

- The Board conducted a mid-year budget review and discussed progress on 2019 priorities.
- The development of an Urban Pesticide Coordinated Monitoring Program is in progress. A Management Agency Agreement between DPR and the State Water Board was completed to allow for easier collaboration between the two agencies.
- A group of stormwater program representatives from San Diego, Riverside County, Orange County, and CASQA traveled to Washington DC in late June and talked to about eight legislators and staff about bacteria regulations
- The California Stormwater Authority JPA has finished its work on governance structure and administrative tasks, and is developing criteria for projects. CASQA representatives are talking to State Board STORMS staff about funding for potential projects.
- The CASQA webinar on August 15 will focus on schools. The Program will purchase an area-wide registration for Co-permittees.

#### 3. Grants Update

No items.

### B. PROGRAM MANAGEMENT

No items.

### C. PROGRAM BUDGET

#### 1. Program Budget

Chris informed the MC that a memorandum describing the use of unencumbered SCVURPPP budget from previous fiscal years was e-mailed to the MC. He asked the MC to consider approving the budget request.

The MC discussed the request, and asked Program staff to develop an additional draft scope of work and budget for evaluating the effectiveness of source control actions for reducing litter.

**Motion:** Eric Anderson (Mountain View) moved to approve the request for use of unencumbered SCVURPPP budget from previous fiscal years. **Second:** Sharon Newton (San Jose). **Vote:** Motion passed unanimously.

*Action: Program staff will develop a scope of work and budget for evaluating the effectiveness of source control actions for reducing litter.*

## **VIII. MRP IMPLEMENTATION**

### **A. NEW DEVELOPMENT AND REDEVELOPMENT**

#### **1. Priority Items Identified by Program Staff**

Vishakha provided the following updates:

- Program staff worked with Valley Water staff to respond to State Board staff's comments on the Final SWRP. State Board staff asked that the SWRP include the cost of implementation for GSI opportunities listed in the prioritized project opportunities list. Program staff revised Chapter 7 of the SWRP to address this request, and the edits were approved by State Board staff. The revised SWRP will be submitted to State Board staff soon.
- The next C3PO AHTG meeting will be held on Monday, July 29. Program staff will provide updates on the SCVURPPP GSI Work Plan and MRP 3.0 at the meeting.

### **B. TRASH CONTROLS**

#### **1. Priority Items Identified by Program Staff**

Chris informed the MC that all trash assessments for FY 18-19 have been completed. The preliminary regional Receiving Water Monitoring Program Report was approved by the Management Committee in June and submitted to the Water Board via BASMAA on July 1, 2019. The final report is due to the Water Board by July 1, 2020.

### **C. MONITORING AND POLLUTANTS OF CONCERN**

#### **1. Priority Items Identified by Program Staff**

Chris informed the MC that Program staff has received information on completed GSI projects from Co-permittees for the GSI Database. The collected data will be used to generate information for the FY 18-19 Annual Report.

### **D. OUTREACH ACTIVITIES**

#### **1. Priority Items Identified by Program Staff**

No items

### **E. OTHER PERMIT-RELATED ACTIVITIES**

Vishakha reminded the MC to complete the survey for the Pesticide Source Control Evaluation report. The survey asks for Co-permittee specific information on improvements made in less-toxic pest management in the last Permit term, and enhancements proposed for the next Permit term. The MC discussed the reporting requirement and agreed that enhancements are required in the following areas: improved staff trainings that focus on pollutants of concern, and documentation of IPM techniques used. The MC asked Program staff to send them the information collected from the survey for review.

*Action: Program staff will send information collected from the Co-permittee pesticide source control evaluation survey to the MC for review.*

**IX. OTHER BUSINESS**

No items.

**X. ADJOURN**

The MC meeting adjourned at 11:10 a.m.



**Santa Clara Valley  
Urban Runoff  
Pollution Prevention Program**

**Meeting Attendance Record**

DATE July 18, 2019

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**CO-PERMITTEE REPRESENTATIVES**

(voting members)

**SIGNATURE**

Cheri Donnelly – Cupertino  
Alternate: Roger Lee

*C. D.*

Aida Fairman – Los Altos  
Alternate: Andrea Trese

*Aida Fairman*

Nichol Bowersox – Los Altos Hills  
Alternate: John Chau

Elaine Marshall – Milpitas  
Alternate: Kan Xu

Eric Anderson – Mountain View  
Alternate: Carrie Sandahl

*E. Anderson*

Karin North – Palo Alto  
Alternate: Pamela Boyle Rodriguez  
Alternate: Michel Jeremias

Sharon Newton – San Jose  
Alternate: Jeff Sinclair

*Sharon Newton*

~~Dave Staub~~ – Santa Clara Rinta Perkins  
Alternate: ~~Karin Hickey~~ Dave Staub

*Rinta Perkins*

Melody Tovar – Sunnyvale  
Alternate: Nupur Hiremath

*Melody Tovar*

Vanessa Marcadejas – Santa Clara County  
Alternate: Garik Iosilevsky

*Vanessa Marcadejas*

Kirsten Struve – SCVWD  
Alternate: James Downing

*Kirsten Struve*

Sheila Tucker – West Valley Communities  
(Campbell, Los Gatos, Monte Sereno, and Saratoga)

*Sheila Tucker*

**URBAN RUNOFF PROGRAM STAFF**

Adam Olivieri

Jill Bicknell

Chris Sommers

Vishakha Atre

*Chris Sommers*

**REGIONAL BOARD REPRESENTATIVE**

TBD

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**INTERESTED PARTIES/AGENCY REPRESENTATIVE**

Trish Mulvey – Clean South Bay

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**ADDITIONAL ATTENDEES**

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**Santa Clara Valley Urban Runoff Pollution Prevention Program  
Management Committee Meeting Action Items**

**Action Items from the July 18, 2019 Meeting**

<b>Action</b>	<b>Description</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Status</b>	<b>Comments</b>
7-19-1	Develop a scope of work and budget for evaluating the effectiveness of source control actions for reducing litter.	Program staff	August	In Progress	
7-19-2	Send information collected from the Co-permittee pesticide source control evaluation survey to the MC for review.	Program staff	August	In Progress	

**Action Items Remaining from Previous Meetings**

<b>Action</b>	<b>Description</b>	<b>Responsibility</b>	<b>Due Date</b>	<b>Status</b>	<b>Comments</b>
4-18-2	Develop an updated description of WMI-related groups for posting on the WMI website.	Program staff	August	In Progress	